

# Memo

**To:** Commission Members  
**From:** Alexander Khu  
**Date:** June 3, 2013  
**Re:** June 3, 2013 Commission Meeting

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Enclosed are the materials for the June 3, 2013 Commission meeting which will take place as follows:

**Time:** 6:00 pm

**Location:** 1485 Enea Court, Suite 1200, Concord, CA  
925-771-7300

A light dinner will be provided.

Please let me know if you have any questions.





## Agenda

Monday, June 3, 2013, 6:00 pm  
1485 Enea Court, Suite 1200  
Large Conference Room  
Concord, CA

**1.0 Call to Order and Roll Call**

**2.0 Public Comment**

*The public may comment on any item of public interest within the jurisdiction of the First 5 Contra Costa Children and Families Commission. In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on the item may occur.*

**3.0 Approval of Consent Calendar**

**Action**

*A Commissioner or member of the public may ask that any of the following consent items be removed from the consent calendar for consideration under Item 4.*

**3.1 Approve the minutes from the April 1, 2013 meeting.**

**3.2 Accept the Executive Committee Report from the May 6, 2013 meeting.**

**3.3 Approve the Contracts Docket**

*See the attached docket of contracts for the 2013-14 year.*

**3.4 Accept the Third Quarter Financial Report**

**4.0 Consider for discussion any items removed from the consent calendar.**

**5.0 Consider authorizing the Executive Director to make an initial contribution of \$553,255, to be drawn from the Commission's fund balance, to the California Employer Retirement Benefits Trust for the purpose of funding the Commission's Other Post Employment Benefits (OPEB) liability.**

**Action**

**6.0 Consider approving the agreement with the Contra Costa County Employees Retirement Association for prepaying the Commission's unfunded retirement liability and authorizing the Executive Director to make a \$2,000,000 pre-payment to CCCERA, to be drawn from the Commission's fund balance.**

**Action**

**7.0 Consider approving the Commission by-laws revisions proposed by the Ad Hoc By-laws Subcommittee.**

**Action**

**8.0 Consider signing on to the United Way of the Bay Area's Roadmap the Cut Poverty.**

**Action**

**9.0 Executive Director's Report**

**Discussion**

**10.0 Sub - Committee report (if any)**



- 11.0 **Communications** Discussion  
President's New Budget Plan Reveals Preschool Expansion Details
- 12.0 **Commissioner F.Y.I. Updates** Discussion
- 13.0 **Adjourn**

The First 5 Contra Costa Children and Families Commission will provide reasonable accommodations for persons with disabilities planning to participate in Commission meetings who contact the Commission's offices, at least 48 hours before the meeting, at (925) 771-7300.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the First 5 Contra Costa Children and Families Commission to a majority of members of the First 5 Contra Costa Children and Families Commission less than 96 hours prior to that meeting are available for public inspection at 1485 Enea Court, Suite 1200, Concord, CA 94520 during normal business hours.

In consideration of those who may suffer from chemical sensitivities or who may have allergic reactions to heavy scents, First 5 Contra Costa requests that staff and visitors refrain from wearing perfume, cologne, or the use of strongly scented products in the work place. We thank you for your consideration of others.



Monday June 3, 2013

Agenda Item 3.1

Approve the minutes from the April 1, 2013 meeting.





## MINUTES

Monday, April 1, 2013, 6:00 pm  
1485 Enea Court, Suite 1200  
Large Conference Room  
Concord, CA

### 1.0 Call to Order and Roll Call

The meeting was called to order at 6:03 PM.

Commissioners in attendance: Chair PJ Shelton, Vice-Chair Valerie Earley, Secretary/Treasurer Maria Fort, Barbara Cappa, John Jones, Dr William Walker, Katharine Mason for Kathy Gallagher, and Gareth Ashley.

Alternate Commissioners in attendance: Mister Phillips, Belinda Lucey, Kathy Lafferty, John Mills, Wanda Session.

### 2.0 Public Comment

Sharon Bernhus, Residential Services Director from Shelter Inc. expressed gratitude for the quality training provided to their agency staff specifically the ASQ 3 training and the upcoming ASQ SE training.

Martha Rosales from F5 Antioch announced an upcoming Fathers Group as well as a COPE evidence-based Triple P session.

### 3.0 Approval of Consent Calendar

Maria Fort moved to approve Consent Calendar, Kathy Lafferty seconded. Approval was unanimous.

### 4.0 Consider for discussion any items removed from the consent calendar

There were no items removed from the consent calendar.

### 5.0 Preview of the joint First 5 Contra Costa - Healthy and Active Before 5 campaign to reduce children's sugary drink consumption

Deputy Director Cally Martin introduced CEO Les Pappas of Better World Advertising (BWA) and associate Heather Holt for a presentation on the upcoming social marketing campaign to reduce children's sugary drink consumption.

The campaign is in collaboration with the Healthy and Active Before 5 Collaborative which includes among its more than 20 agency members First 5, the Health Services Department, Kaiser Permanente, John Muir Hospital, and the Contra Costa Child Care Council.

Early on it was determined that the campaign would try to be "edgy" to catch people's attention, and would focus on the dangers of sugar rather than the guilt of parents or sympathy for obese children. The research for the campaign included initial discussion of ideas with Healthy and Active members, then focus groups with target audience parents in English and Spanish to narrow down the options. After initial work the final idea was tested in interviews with parents at WIC Centers. Mr. Pappas presented two posters displaying the final ads in English and Spanish.



The Commission discussed the elements of the ads, the choice to include juice as well as soda, parallels with the early days of anti-tobacco advertising, the likelihood of convenience stores accepting the advertising, and other aspects of the campaign.

Dr. Walker expressed his support for the campaign.

PJ Shelton thanked BWA for their work on the campaign.

## **6.0 Public hearing on the California First 5 2011-12 Annual Report**

PJ Shelton opened the public hearing.

Sean Casey informed the Commission that this is an annual requirement to hold a public hearing on the annual report of First 5 California. The report contains no specific information regarding First 5 Contra Costa though the section on county First 5 activities includes Contra Costa data within the overall aggregate.

Mister Phillips noted he was unable to access the report using the URL provided on the agenda and asked whether that would present any challenge regarding the Brown Act.

Counsel Keiko Kobayashi responded that the agenda duly notified the public of the subject of the hearing. She recommended that the Commission post on its website that the California First 5 report is available to the public for inspection at its office.

There was no public comment.

PJ Shelton closed the public hearing and asked for a motion to accept the First 5 California annual report. Valerie Early moved and Maria Fort seconded. It was unanimously approved.

## **7.0 Consider approving the 2013-14 First 5 budget**

Sean Casey provided an overview of the 2013-14 First 5 budget. He noted that the budget was essentially the same as the current year with a few exceptions noted in the staff report. Certain contracts that have not had an increase in recent years would receive a 4% increase. Staff would receive a 3% cost of living increase. Additional funds for Raising a Reader are included.

PJ commended the staff for the clarity of the budget reports.

Mister Phillips proposed not increasing funds for Raising a Reader until we had data to support its effectiveness.

Barbara Cappa asked about the training and consultation funds for Strengthening Families. Sean Casey replied that the training is part of the larger strategy of building agencies' capacity on certain programs now so that they will be fully competent in future years when we have fewer resources.

A motion was made by John Jones to approve the budget and seconded by Katharine Mason. It was unanimously approved.

## **8.0 Executive Director's Report**



Sean Casey reported that the new Early Childhood Program Officer position vacated by Debi Silverman is now filled. The new Program Officer is Edirle Menezes. She comes with a strong background in professional development for ECE providers and has familiarity with CARES and Race to the Top. She begins April 15<sup>th</sup>.

Staff attended the retirement board meeting last Wednesday March 27<sup>th</sup>. The board took action to accept First 5's proposal to prefund its unfunded liability payments. He hopes to bring to the Commission the actual action to prefund before the end of the fiscal year.

**9.0 Communications**

None received.

**10.0 Commissioner F.Y.I. Updates**

There were none.

**11.0 Adjourn**

PJ Shelton adjourned the meeting at 7:35pm





Monday June 3, 2013

Agenda Item 3.2

Accept the Executive Committee Report from the May 6, 2013 meeting.





## Executive Committee MINUTES

May 6, 2013

### 1.0 Call to Order

Chair PJ Shelton called the meeting to order at 4:04 PM

Commissioners present: PJ Shelton, Maria Fort

Staff present: Sean Casey, Cally Martin, Marnie Huddleston

### 2.0 Public Comment

None Given

### 3.0 Staff Updates

Cally Martin updated the Committee on program events in the last two months:

- Staff completed 3rd Quarter contract reviews for all non-County contracts. No major issues were surfaced and contractors were on track to successfully carry out their contracts.
- Edirle Menezes, new ECE Program Officer, began work in our office April 15. She has been very busy working to complete the 3<sup>rd</sup> Quarter Long Foundation report, Race to the Top Action Plan revisions, and the CARES Plus Round 2 application to California First 5.
- The home visiting Request for Qualifications process resulted in two contracts being awarded. The successful applicants are AspiraNet, for services in Central and East county, and Brighter Beginnings in West. Both awardees are also First 5 Center contractors, Brighter Beginnings in Antioch, and AspiraNet in Brentwood and Concord.
- We continue to train early childhood staff from across the county in the use of the ASQ-SE (Ages and Stages Questionnaire – Social Emotional) developmental screening tool. In the past two months we trained 239 providers including 149 County public health nurses (thus completing our training for all PHNs), the community resource specialists from each of the First 5 Centers, and 90 providers from 25 from other various agencies.
- We also hosted a train-the-trainer ASQ session organized by California Department of Education for participants from Race to the Top Counties. At this training we premiered a brief video developed by our staff portraying a local parent talking about her experience with developmental screening which eventually led to her son's autism diagnosis. This video poignantly illustrates the value of screening; the ASQ trainers subsequently asked for permission to use the video at future trainings.
- Staff conducted observation visits to the four developmental playgroups initiated in the last few months. Parents shared their experiences of the groups helping them support their child's development and focus on their child's particular needs. Parents reported feeling empowered and having increased skill, confidence and knowledge to support their child.
- As a result of their participation with other organizations in the Concord Walkability Project, Central County Regional Group members and staff attended a Concord City Council meeting to voice their support of stop signs along Detroit Ave.; the City installed stop signs at two intersections (Sunshine Dr. and Laguna) a few days later. Additionally, the City has begun working on sidewalk improvements to facilitate easier walking for families with strollers.

*Executive Committee  
Agenda  
May 6, 2013  
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- Evaluation staff, in conjunction with the Community Information and Engagement Program Officer, selected a summer intern from the School of Public Health, UC Berkeley. The intern will be developing a participatory evaluation plan and a set of measures to be implemented with the regional group members in the coming months.

Sean also noted a few agency updates:

- The auditors began their work on the FY 2012-13 audit last week. They were in the office for the full week and found no concerns or issues. They will return again in August to complete their work.
- We had another staff baby in recent week; Program Assistant Elida Treanor is the proud mother of baby Phelan. This is the second staff baby of the spring, with one more expected this summer. With turnover and medical conditions in staff as well, we have had a challenging year so far, with numerous temps in the office covering as best as they can.
- The Contra Costa Retirement Board in March accepted the Commission's December 2012 request to pre-pay a portion of its unfunded liability. We have been in discussion with CCCERA staff since regarding the final agreement. We expect to bring it to the Commission for final authorization in June.

#### **4.0 Commission Updates**

Sean Casey noted that the alternate for Commissioner Valerie Earley remains vacant. The Children and Families division has been working hard to fill vacancies left by last year's many retirements.

The Ad Hoc By-Laws Subcommittee, consisting of Commissioners Maria Fort, Barbara Cappa and Supervisor Karen Mitchoff, met in April and reviewed proposed revisions and updates to the by-laws. Pending final review by counsel, they will be brought to the Commission for acceptance at the June meeting.

The Committee members discussed the number of new members who have come on the Commission in recent months and considered ways to help bridge the divide between newer and older member. The Committee asked staff to look at pairing up Commissioners in an informal "buddy system" that might support the newer members' ongoing orientation to the Commission.

#### **5.0 Statewide Updates**

The California First 5 Commission, at its April meeting, was faced with two budgetary requests from state agencies, each for \$40 million. At the last minute, the state Health Services Department asked that its request for MediCal support be withdrawn from the agenda. Commissioners looked skeptically upon the Department of Developmental Services' request and eventually settled on approving a transfer of \$15 million, as recommended by staff.

#### **6.0 Items for Consideration**

There were no items for consideration

#### **7.0 Review agenda items for upcoming Commission meetings**

The Committee reviewed the agenda for the upcoming June meeting.

#### **8.0 CLOSED SESSION**

##### **8.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

The Committee went into closed session with staff.

#### **9.0 Adjourn**

The meeting was adjourned at 5:45 PM



Monday June 3, 2013

Agenda Item 3.3

Approve the Contracts Docket





**ITEM 3.3  
CONTRACTS APPROVAL DOCKET**

**JUNE 3, 2013**

The following contracts of at least \$50,000 require Commission approval:

- 3.3.1 APPROVE and AUTHORIZE the Executive Director to execute a contract with Child Abuse Prevention Council to coordinate and administer distribution of the Kit for New Parents and the Baby Bag project to provide parenting information that helps parents care for their newborns throughout Contra Costa County in an amount not to exceed \$72,800 for term July 1, 2013 to June 30, 2014. FY2013-14 budget line: Community Information and Engagement Initiative: Public Information (\$517,086).
- 3.3.2 APPROVE and AUTHORIZE the Executive Director to execute a contract with Contra Costa Crisis Center to maintain a web-based database of Contra Costa human services ([www.211database.org](http://www.211database.org)) for children birth through age five and their families and to oversee 211, a 24-hour phone referral service in which trained information and referral specialists refer callers to needed services in an amount not to exceed \$128,586 for term July 1, 2013 to June 30, 2014. FY2013-14 budget line: Community Information and Engagement Initiative: Public Information (\$517,086).
- 3.3.3 APPROVE and AUTHORIZE the Executive Director to execute a contract with Child Care Council Scholarships to provide eligible low-income children with Preschool Makes a Difference (PMD) scholarships for designated high-quality preschool providers in an amount not to exceed \$1,374,728 for term July 1, 2013 to June 30, 2014. FY2013-14 budget line: Early Care & Education Initiative: Early Learning Quality (\$2,405,990). 100% of funds are from Thomas J Long Foundation.
- 3.3.4 APPROVE and AUTHORIZE the Executive Director to execute a contract with Child Care Council (Quality Improvement) to provide training and support for approved Quality Rating and Improvement System (QRIS) sites and support to participate in local implementation of the QRIS Pilot in an amount not to exceed \$125,000 for term July 1, 2013 to June 30, 2014. FY2013-14 budget line: Early Care & Education Initiative: Early Learning Quality (\$2,405,990).

- 3.3.5 APPROVE and AUTHORIZE the Executive Director to execute a contract with Contra Costa College to provide child care providers with tutoring, academic advising, cohort classes, support, training, and incentives as they increase their education and professional training in an amount not to exceed \$289,218 for term July 1, 2013 to June 30, 2014.  
FY2013-14 budget line: Early Care & Education Initiative: Professional Development (\$1,179,654).
- 3.3.6 APPROVE and AUTHORIZE the Executive Director to execute a contract with Diablo Valley College to provide child care providers with tutoring, academic advising, cohort classes, support, training, and incentives as they increase their education and professional training in an amount not to exceed \$289,218 for term July 1, 2013 to June 30, 2014.  
FY2013-14 budget line: Early Care & Education Initiative: Professional Development (\$1,179,654).
- 3.3.7 APPROVE and AUTHORIZE the Executive Director to execute a contract with Los Medanos College to provide child care providers with tutoring, academic advising, cohort classes, support, training, and incentives as they increase their education and professional training in an amount not to exceed \$289,218 for term July 1, 2013 to June 30, 2014.  
FY2013-14 budget line: Early Care & Education Initiative: Professional Development (\$1,179,654).
- 3.3.8 APPROVE and AUTHORIZE the Executive Director to execute a contract with Mt. Diablo Adult Education to provide family literacy preschool services for children whose parents attend adult education classes at the same site in an amount not to exceed \$104,000 for term July 1, 2013 to June 30, 2014.  
FY2013-14 budget line: Early Care & Education Initiative: Early Learning Quality (\$2,405,990).
- 3.3.9 APPROVE and AUTHORIZE the Executive Director to execute a contract with Contra Costa ARC/CARE Parent Network to provide support to parents of children with special needs, such as peer-focused support consisting of peer mentorship, one-on-one and group support, parent education, and training. Contractor will also coordinate resources and training for early education and early intervention professionals to enhance their agency support for children with special needs in an amount not to exceed \$259,628 for term July 1, 2013 to June 30, 2014.  
FY2013-14 budget line: Early Intervention Initiative: Children's Developmental Needs (\$598,228).
- 3.3.10 APPROVE and AUTHORIZE the Executive Director to execute a contract with Child Care Council (Inclusion) to provide services designed to make licensed child care more accessible for children with special needs by increasing provider capacity through training and one-on-one support in an amount not to exceed \$333,507 for term July 1, 2013 to June 30, 2014.  
FY2013-14 budget line: Early Intervention Initiative: ECE Consultation (\$973,703).

- 3.3.11 APPROVE and AUTHORIZE the Executive Director to execute a contract with Contra Costa County Health Services- Behavioral Health Division to use First 5 funds to leverage Medi-Cal funding for early mental health services to young children and their parents in substance abuse treatment settings and post-treatment support in the community in an amount not to exceed \$300,000 for term July 1, 2013 to June 30, 2014.  
FY2013-14 budget line: Early Intervention Initiative: Children at Risk of Stress or Trauma (\$780,088).
- 3.3.12 APPROVE and AUTHORIZE the Executive Director to execute a contract with Contra Costa County Health Services- Mental Health to provide clinic and in-home infant and family therapy and to use the mental health “wraparound” process to support families with multiple needs in an amount not to exceed \$759,638 for term July 1, 2013 to June 30, 2014.  
FY2013-14 budget line: Early Intervention Initiative: Children at Risk of Stress or Trauma (\$780,088).
- 3.3.13 APPROVE and AUTHORIZE the Executive Director to execute a contract with Greater Richmond Interfaith Program to provide homeless families with young children birth through age 5 in the emergency and transitional housing program routine child developmental screening, mental health support, resource referral and case management, preschool assessment, parenting education and support in an amount not to exceed \$135,000 for term July 1, 2013 to June 30, 2014.  
FY2013-14 budget line: Early Intervention Initiative: Children at Risk of Stress or Trauma (\$780,088).
- 3.3.14 APPROVE and AUTHORIZE the Executive Director to execute a contract with Mt. Diablo Unified School District (MDUSD)/Crossroads High School (CHS) to meet the specific needs of pregnant and parenting students including counseling, support and parenting education in an effort to break the cycles of pregnancy and poverty in an amount not to exceed \$79,091 for term July 1, 2013 to June 30, 2014.  
FY2013-14 budget line: Early Intervention Initiative: Children at Risk of Stress or Trauma (\$780,088).
- 3.3.15 APPROVE and AUTHORIZE the Executive Director to execute a contract with Shelter, Inc. to provide homeless families with young children birth through age 5 living in the emergency and transitional housing program routine child developmental screening, mental health support, resource referral and case management, preschool assessment, parenting education and support in an amount not to exceed \$135,000 for term July 1, 2013 to June 30, 2014.  
FY2013-14 budget line: Early Intervention Initiative: Children at Risk of Stress or Trauma (\$780,088).
- 3.3.16 APPROVE and AUTHORIZE the Executive Director to execute a contract with We Care Services For Children to provide mental health consultation services to licensed child care providers in order to increase their capacity to support children struggling with emotional or behavioral problems in an amount not to exceed \$640,196 for term July 1, 2013 to June 30, 2014. FY2013-14 budget line: Early Intervention Initiative: ECE Consultation (\$973,703).

- 3.3.17 APPROVE and AUTHORIZE the Executive Director to execute a contract with YMCA of the East Bay to provide support services to pregnant and parenting teens with young infants. Teen parents receive a specialized curriculum that combines academic instruction with parenting support in an amount not to exceed \$130,997 for term July 1, 2013 to June 30, 2014.  
FY2013-14 budget line: Early Intervention Initiative: Children at Risk of Stress or Trauma (\$780,088).
- 3.3.18 APPROVE and AUTHORIZE the Executive Director to execute a 2-year contract with ASPIRAnet (Delta First 5 Center) to provide classes, workshops, presentations, resource and referral services, child developmental screening, drop-in availability, opportunities for community involvement, and special events. Classes and services focus on pregnancy, parent support, healthy child-parent relationships, positive parenting practices, early childhood development, and school readiness in an amount not to exceed \$723,100 for term July 1, 2013 to June 30, 2015.  
FY2013-14 budget line: (\$361,550 per year), Family Support Initiative: First 5 Centers (\$2,307,457).
- 3.3.19 APPROVE and AUTHORIZE the Executive Director to execute a 2-year contract with ASPIRAnet (Monument First 5 Center) to provide classes, workshops, presentations, resource and referral services, child developmental screening, drop-in availability, opportunities for community involvement, and special events. Classes and services focus on pregnancy, parent support, healthy child-parent relationships, positive parenting practices, early childhood development, and school readiness in an amount not to exceed \$723,100 for term July 1, 2013 to June 30, 2015.  
FY2013-14 budget line: (\$361,550 per year), Family Support Initiative: First 5 Centers (\$2,307,457).
- 3.3.20 APPROVE and AUTHORIZE the Executive Director to execute a 2-year contract with Bay Area Community Resources (West County First 5 Center) to provide classes, workshops, presentations, resource and referral services, child developmental screening, drop-in availability, opportunities for community involvement, and special events. Classes and services focus on pregnancy, parent support, healthy child-parent relationships, positive parenting practices, early childhood development, and school readiness in an amount not to exceed \$1,150,000 for term July 1, 2013 to June 30, 2015.  
FY2013-14 budget line: (\$575,000 per year), Family Support Initiative: First 5 Centers (\$2,307,457).
- 3.3.21 APPROVE and AUTHORIZE the Executive Director to execute a 2-year contract with Brighter Beginnings (Antioch First 5 Center) to provide classes, workshops, presentations, resource and referral services, child developmental screening, drop-in availability, opportunities for community involvement, and special events. Classes and services focus on pregnancy, parent support, healthy child-parent relationships, positive parenting practices, early childhood development, and school readiness in an amount not to exceed \$723,100 for term July 1, 2013 to June 30, 2015.  
FY2013-14 budget line: Family Support Initiative: (\$361,550 per year), First 5 Centers (\$2,307,457).

- 3.3.22 APPROVE and AUTHORIZE the Executive Director to execute a 2-year contract with STAND For Families Free of Violence (Bay Point First 5 Center) to provide classes, workshops, presentations, resource and referral services, child developmental screening, drop-in availability, opportunities for community involvement, and special events. Classes and services focus on pregnancy, parent support, healthy child-parent relationships, positive parenting practices, early childhood development, and school readiness in an amount not to exceed \$723,100 for term July 1, 2013 to June 30, 2015.  
FY2013-14 budget line: (\$361,550 per year), Family Support Initiative: First 5 Centers (\$2,307,457).
- 3.3.23 APPROVE and AUTHORIZE the Executive Director to execute a contract with First 5 Alameda to provide a Hospital Outreach Coordinator (HOC) stationed at Alta Bates Summit Medical Center who connects new, low-income Contra Costa mothers to Contra Costa home visiting and other family support services in an amount not to exceed \$139,072 for term July 1, 2013 to June 30, 2014. FY2013-14 budget line: Family Support Initiative: Home Visiting (\$1,397,306).
- 3.3.24 APPROVE and AUTHORIZE the Executive Director to execute a 3-year contract with ASPIRAnet (Central and East County) to provide home visiting services for expectant and new parents designed to support families; promote positive parenting, strong parent-child relationships, and healthy development; and to prevent child maltreatment. Home visitors provide prenatal and postpartum information and support, monitor mother and child health, help parents better interact with and nurture children, track children's development, and connect families with health, social support, and other needed services in an amount not to exceed \$2,160,000 for term July 1, 2013 to June 30, 2016.  
FY2013-14 budget line: (Central County \$240,000 per year), (East County \$480,000 per year), Family Support Initiative: Home Visiting (\$1,397,306).
- 3.3.25 APPROVE and AUTHORIZE the Executive Director to execute a 3-year contract with Brighter Beginnings (West County) to provide home visiting services for expectant and new designed to support families; promote positive parenting, strong parent-child relationships, and healthy development; and to prevent child maltreatment. Home visitors provide prenatal and postpartum information and support, monitor mother and child health, help parents better interact with and nurture children, track children's development, and connect families with health, social support, and other needed services in an amount not to exceed \$1,440,000 for term July 1, 2013 to June 30, 2016.  
FY2013-14 budget line: (\$480,000 per year) Family Support Initiative: Home Visiting (\$1,397,306).
- 3.3.26 APPROVE and AUTHORIZE the Executive Director to execute a contract with Applied Survey Research to collect data, produce reports, refine data collection system and support First 5 evaluation staff efforts in Contra Costa County in an amount not to exceed \$250,000 for term July 1, 2013 to June 30, 2014.  
FY2013-14 budget line: Evaluation: Professional Services (\$317,344).

- 3.3.27 APPROVE and AUTHORIZE the Executive Director to execute a contract with VIVA Strategy + Communications, LLC to coordinate regional activities for the Bay Area Quality Rating and Improvement System (BAQRIS) according to the plan developed by the BAQRIS Executive Cabinet in an amount not to exceed \$100,000.00 for term July 1, 2013 to June 30, 2014. 25% of the contract amount is California Department of Education funds; the remaining 75% to be funded equally by First 5 Alameda, First 5 Santa Clara and First 5 San Francisco. FY2013-14 budget line: Early Education Initiative: Early Learning Quality (\$2,405,990).
- 3.3.28 APPROVE and AUTHORIZE the Executive Director to execute a contract with Better World Advertising, Inc. to design and produce additional materials for the campaign designed to decrease children's consumption of sugary drinks and increase their consumption of water, further develop the Sugar Bites website, and purchase and place advertisements in media outlets deemed most strategic for reaching target audience in an amount not to exceed \$140,000 for term July 1, 2013 to June 30, 2014. FY2013-14 budget line: Community Information and Education: Public Information (\$517,086).
- 3.3.29 APPROVE and AUTHORIZE the Executive Director to execute a contract with We Care Services for Children to provide developmental playgroups, curriculum, materials and staffing in an amount not to exceed \$60,000 for term July 1, 2013 to June 30, 2014. FY2013-14 budget line: Early Intervention Initiative: Children's Developmental Needs (\$598,228).
- 3.3.30 APPROVE and AUTHORIZE the Executive Director to execute a contract with Baby Builders, Inc. to provide developmental playgroups, curriculum, materials and staffing in an amount not to exceed \$60,000 for term July 1, 2013 to June 30, 2014. FY2013-14 budget line: Early Intervention Initiative: Children's Developmental Needs (\$598,228).
- 3.3.31 APPROVE and AUTHORIZE the Executive Director to execute a contract with Solutions to Advance Learning and Utilize Technology (Solut) to provide developmental screening technical assistance, implementation coordination, and training materials and support in an amount not to exceed \$65,000 for term June 1, 2013 to June 30, 2014. FY2013-14 budget line: Early Intervention Initiative: Children's Developmental Needs (\$598,228).



Monday June 3, 2013

Agenda Item 3.4

Accept the Third Quarter Financial Report



FY 12/13 Financial Report - 3rd Quarter

Line #	REVENUE	FY12/13 Budget			FY12/13 Actual Revenue and Expense				Notes
		F5 Contra Costa Funds	Other Funds	Total Budget	F5 Contra Costa Funds	Other Funds	Total Revenue and Expense	% of Budget	
1	Prop 10 - Tax Apportionment	8,205,829		8,205,829	6,533,428		6,533,428	79.6%	
2	CAF5 - CARES Plus		300,000	300,000		35,050	35,050	11.7%	1
3	Race to the Top		398,200	398,200		131,965	131,965	33.1%	
4	Thomas J. Long Foundation		1,836,450	1,836,450		1,147,928	1,147,928	62.5%	2
5	Thomas J. Long Foundation Prior Year		8,704	8,704		8,704	8,704	100.0%	
6	Interest Income	120,000		120,000	152,312		152,312	126.9%	
7	Reserved Funds		36,739	36,739		9,801	9,801	26.7%	3
8	Other Income		75,000	75,000		48,256	48,256	64.3%	4
9	Sustainability Fund Draw-Down	4,445,443		4,445,443	949,708		949,708	21.4%	
	<b>TOTAL REVENUE</b>	<b>12,771,272</b>	<b>2,655,093</b>	<b>15,426,365</b>	<b>7,635,448</b>	<b>1,381,704</b>	<b>9,017,152</b>	<b>58.5%</b>	

Line #	PROGRAM EXPENSES	FY12/13 Budget			FY12/13 Actual Revenue and Expense				Notes
		F5 Contra Costa Funds	Other Funds	Total Budget	F5 Contra Costa Funds	Other Funds	Total Revenue and Expense	% of Budget	
	<b>INITIATIVES</b>	<b>8,791,411</b>	<b>2,655,093</b>	<b>11,446,504</b>	<b>5,048,195</b>	<b>1,374,915</b>	<b>6,423,110</b>	<b>56.1%</b>	
10	<b>Early Care and Education Initiative</b>								
11	Professional Development	846,282	236,500	1,082,782	506,593	35,050	541,643	50.0%	1
12	Preschool Makes A Difference	375,495	2,306,854	2,682,349	242,894	1,288,597	1,531,491	57.1%	2
13	Literacy	40,000		40,000	35,576		35,576	88.9%	
14	<b>Total</b>	<b>1,261,777</b>	<b>2,543,354</b>	<b>3,805,131</b>	<b>785,062</b>	<b>1,323,647</b>	<b>2,108,709</b>	<b>55.4%</b>	
15	<b>Family Support</b>								
16	First 5 Centers	2,313,975		2,313,975	1,571,135		1,571,135	67.9%	
17	Home Visiting	1,424,145		1,424,145	892,012		892,012	62.6%	
18	Training and support	20,540		20,540	10,546		10,546	51.3%	
19	<b>Total</b>	<b>3,758,660</b>		<b>3,758,660</b>	<b>2,473,693</b>		<b>2,473,693</b>	<b>65.8%</b>	
20	<b>Early Intervention</b>								
21	Therapeutic Services	834,638	75,000	909,638	351,265	41,467	392,732	43.2%	4
22	ECE Consultation	936,253		936,253	631,968		631,968	67.5%	
23	Children's Developmental Needs	609,435	36,739	646,174	197,442	9,801	207,243	32.1%	3
24	Children Experiencing Stress/Trauma	772,008		772,008	318,806		318,806	41.3%	
25	Training and Consultation	15,000		15,000	4,823		4,823	32.2%	
26	<b>Total</b>	<b>3,167,334</b>	<b>111,739</b>	<b>3,279,073</b>	<b>1,504,303</b>	<b>51,268</b>	<b>1,555,571</b>	<b>47.4%</b>	
27	<b>Community Information and Education</b>								
28	Public Information	453,640		453,640	198,556		198,556	43.8%	
29	Community Engagement	140,000		140,000	83,640		83,640	59.7%	
30	Family Economic Stability	10,000		10,000	2,941		2,941	29.4%	
31	<b>Total</b>	<b>603,640</b>		<b>603,640</b>	<b>285,137</b>		<b>285,137</b>	<b>47.2%</b>	
32	<b>Program Expenses</b>								
33	Program Salaries & Wages	996,219		996,219	732,060		732,060	73.5%	
34	Program Employee Benefits	661,411		661,411	424,084		424,084	64.1%	
35	Office Overhead and Other Expenses	284,835		284,835	145,658		145,658	51.1%	
36	<b>Total</b>	<b>1,942,465</b>		<b>1,942,465</b>	<b>1,301,803</b>		<b>1,301,803</b>	<b>67.0%</b>	
37	<b>TOTAL PROGRAM EXPENSES</b>	<b>10,733,876</b>	<b>2,655,093</b>	<b>13,388,969</b>	<b>6,349,998</b>	<b>1,374,915</b>	<b>7,724,913</b>	<b>57.7%</b>	

Line #	EVALUATION EXPENSES	FY12/13 Budget			FY12/13 Actual Revenue and Expense				Notes
		F5 Contra Costa Funds	Other Funds	Total Budget	F5 Contra Costa Funds	Other Funds	Total Revenue and Expense	% of Budget	
35	Evaluation Salaries & Wages	268,675		268,675	187,783		187,783	69.9%	
36	Evaluation Employee Benefits	178,721		178,721	121,383		121,383	67.9%	
37	Professional Services	317,334		317,334	193,088		193,088	60.8%	
38	Office Overhead and Other Expenses	53,757		53,757	40,800		40,800	75.9%	
39	<b>TOTAL EVALUATION EXPENSES</b>	<b>818,487</b>		<b>818,487</b>	<b>543,054</b>		<b>543,054</b>	<b>66.3%</b>	

Line #	ADMINISTRATIVE EXPENSES	FY12/13 Budget			FY12/13 Actual Revenue and Expense				Notes
		F5 Contra Costa Funds	Other Funds	Total Budget	F5 Contra Costa Funds	Other Funds	Total Revenue and Expense	% of Budget	
40	Administrative Salaries & Wages	477,850		477,850	347,387		347,387	72.7%	
41	Administrative Employee Benefits	319,495		319,495	201,863		201,863	63.2%	
42	Professional Services	145,000		145,000	54,124		54,124	37.3%	
43	Purchased Services	27,000		27,000	19,482		19,482	72.2%	
44	Supplies	76,000		76,000	32,682		32,682	43.0%	
45	Equipment	32,124		32,124	14,783		14,783	46.0%	
46	Other Expense	19,470		19,470	12,715		12,715	65.3%	
47	Office Overhead	121,970		121,970	66,149		66,149	54.2%	
48	<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>1,218,909</b>		<b>1,218,909</b>	<b>749,185</b>		<b>749,185</b>	<b>61.5%</b>	
49	<b>TOTAL Expenses</b>	<b>12,771,272</b>	<b>2,655,093</b>	<b>15,426,365</b>	<b>7,642,237</b>	<b>1,374,915</b>	<b>9,017,152</b>	<b>58.5%</b>	

Distribution of expenses by department:	Program	85.7%
	Evaluation	6.0%
	Administrative	8.3%
	<b>Total</b>	<b>100.0%</b>

<b>Fund Balance as of 6/30/2012:</b>	
<b>Nonspendable</b>	<b>394,407</b>
Prepays and Deposits	73,407
Loans Receivable - Brighter Beginnings	321,000
<b>Restricted</b>	<b>8,929</b>
Long Foundation	8,929
<b>Committed</b>	<b>841,227</b>
Capital Assets	841,227
<b>Assigned</b>	<b>4,710,053</b>
Elimination of FY12/13 Budget Deficit	4,454,147
Lease - years ending 2013-2014	255,906
<b>Unassigned Funds</b>	<b>35,005,581</b>
Contingency Fund	7,500,000
Unassigned	27,505,581
<b>Total Fund Balance</b>	<b>40,960,197</b>

- NOTES:**
1. First 5 CA CARES Plus primarily pays stipends distributed in June.
  2. PMD preschool scholarships paid with Thomas J. Long Foundation funds
  3. Previous years' income set aside for universal screening.
  4. Includes \$75,000 Health Services Department MHSA contract for Triple P





Monday June 3, 2013

Agenda Item 5.0

Consider authorizing the Executive Director to make an initial contribution of \$553,255, to be drawn from the Commission's fund balance, to the California Employer Retirement Benefits Trust for the purpose of funding the Commission's Other Post Employment Benefits (OPEB) liability.





**Staff Report  
June 3, 2013**

**ACTION:**     X      
**DISCUSSION:**                     

**TITLE: Initial contribution of \$553,255 to the California Employers Retirement Benefits Trust for the purpose of funding the Commission’s Other Post Employment Benefits (OPEB) liability.**

**Introduction:**

First 5 employees hired before January 1, 2009 may elect to continue enrollment in County health insurance plans for themselves and their families upon retirement from First 5. This benefit is commonly referred to as “other post-employment benefits” or OPEB. The benefit is administered by the County human resources department but paid for by First 5 Contra Costa. Like the pension benefit, First 5 must ensure that sufficient funds are available to meet the actuarially-determined need for future OPEB expenditures.

**Background:**

At its November, 2013 meeting, the Commission agreed to join the California Employers Retirement Benefits Trust (CERBT), administered by CALPERS, for the purpose of funding its OPEB liability.

Pre-funding the OPEB liability in a trust lowers the calculation of the liability and is therefore fiscally advantageous to the Commission. Because the trust would be invested in a large pool of similar public investments, the expected return would be far higher than the current return the Commission’s funds earn in the County treasury. The annual OPEB cost is expensed in each year’s budget; lowering the cost frees up funds for current and future Commission activities.

The initial contribution is based on the OPEB valuation as of June 30, 2013. The funds will be drawn directly from the unassigned funds in the Commission’s fund balance.

**Recommendation:**

Staff recommend that the Commission authorize the Executive Director to make an initial contribution of \$553,255 to be drawn from the Commission’s fund balance, to the California Employer Retirement Benefits Trust for the purpose of funding the Commission’s Other Post Employment Benefits (OPEB) liability.





Monday June 3, 2013

Agenda Item 6.0

Consider approving the agreement with the Contra Costa County Employees Retirement Association for prepaying the Commission's unfunded retirement liability and authorizing the Executive Director to make a \$2,000,000 pre-payment to CCCERA, to be drawn from the Commission's fund balance.







First 5 then received the attached letter of agreement from CCCERA (April 8, 2013), laying out the specific terms of the prepayment. CCCERA notes that its investment return assumption has dropped from 7.75% to 7.25%. Unanticipated by staff is the paragraph in this letter which requires First 5 to “fully and forever” discharge and release “all claims, demands, debts, obligations, damages, liabilities and causes of action, whether now known or unknown, that First 5 has or may have arising out of or relating to the terms and conditions under which First 5 came in CCCERA, including the UAAL attributed to First 5 at that time, and thereafter.” This language was never brought up in any previous negotiation with CCCERA. Staff have consulted First 5’s counsel, actuary and auditor to better understand the potential ramifications of this language. Staff proposed substitute language for this paragraph to narrow its scope, which CCCERA found unacceptable.

Staff remain concerned that the broad language employed in this agreement could hinder the Commission in the future. The calculation and payment of retirement liabilities will continue to be an issue among public agencies as new government accounting policies for public pension reporting are implemented over the next two years. While the Commission does not now anticipate any need for future action on the UAAL, it would be prudent to refrain from narrowing its options in what continues to be a dynamic area of policy.

**Recommendation:**

Staff recommend with strong reservation approving the agreement with the Contra Costa County Employees Retirement Association for prepaying part of the Commission’s unfunded retirement liability and authorizing the Executive Director to make a \$2,000,000 pre-payment to CCCERA, to be drawn from the Commission’s fund balance. .

March 1, 2013

Marilyn Leedom  
Retirement Chief Executive Officer  
CCC Employees' Retirement Association  
1355 Willow Way, Suite 221  
Concord, CA 94520

Dear Ms. Leedom,

In response to your letter of March 29, 2012, which offered the possibility of First 5 making a contribution toward its pension unfunded actuarial liability (UAAL), I would like to submit the following proposal for consideration by the CCCERA Board: *We request a \$2 million payment towards our unfunded liability in exchange for a reduction in the amortization payment based on an 11 year level dollar amount.*

As you know, the Contra Costa Children and Families Commission – which now is also known as First 5 Contra Costa – was created subsequent to the passage of Proposition 10 in November, 1998. Proposition 10 instituted a 50-cents-per-pack cigarette tax to support services for children 0-5 and their families in every California county. The Board of Supervisors created the Contra Costa Children and Families Commission as an independent public agency in 2000, allowing it to establish its own staff and agency policies and procedures.

Also in 2000, First 5 joined CCCERA for the purpose of providing its employees with pension benefits. At the time that First 5 joined CCCERA, only one of its employees had any prior service credit with CCCERA; all other employees were new to CCCERA.

First 5's situation is unique compared to other CCCERA participating agencies. First 5 brought little to no unfunded liability to the CCCERA system when it joined and still has no active retirees. Even so, First 5, like all other CCCERA members, continues to pay its normal contribution as well as the full contribution toward the UAAL, mostly incurred by other member agencies with significantly longer histories.

First 5 is also unique in that it depends, by design, on a declining revenue source. The framers of Proposition 10 anticipated that a secondary benefit of the cigarette tax would be to reduce cigarette consumption and the harmful effects of smoking. As a result of this and other state and federal taxes, cigarette consumption in California drops on average 2-3% each year. First 5's initial full year of tax revenue was \$14,764,000; in the 2012-13 fiscal year it is projected to be \$8,492,000.

As a result, First 5's current 25 employees are likely to be the most it ever has. The Commission's next strategic plan – which will address the fiscal years starting July, 2015, will have to call for reducing staff as Prop 10 revenue continues to drop.

Because of our unique situation, we have explored with you over the last several years a number of methods to mitigate the cost of the Commission's UAAL contribution. At this juncture the best remedy appears to be a prepayment of our future payments to take advantage of CCCERA's existing interest rate, as you proposed in your letter of last March.

In consultation with the Commission's actuary, John Bartel, and our Commissioners, we have discussed your proposal and reviewed several prepayment scenarios. At its November 5, 2012 meeting, the Commission authorized me to present to CCCERA the Commission's desire to pre-fund its UAAL with a payment of \$2 million to be amortized over 11 years at 7.75%. Our actuary also recommends that this pre-payment be amortized on a level-dollar basis as it is much more compatible with a declining revenue base than an increasing dollar amortization.

I understand the burdens that you and the Retirement Board must carry at this time. I very much appreciate the time and attention that you and your staff have provided us over the years as we, too, have grappled with the long-term implications of funding pension benefits for our employees. I hope that you and the Board will appreciate the unique and special nature of First 5's situation and look favorably on our request.

Thank you for considering our request. Please do not hesitate to contact me for any reason.

Sincerely,

A handwritten signature in blue ink that reads "Sean Casey". The signature is fluid and cursive, with a large initial "S" and a long, sweeping tail.

Sean Casey  
Executive Director

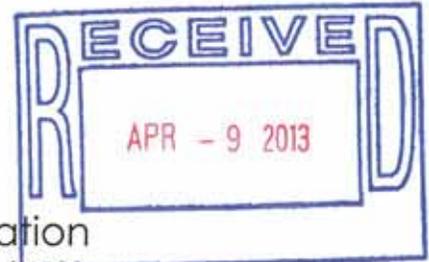
cc: Ms. PJ Shelton, Commission Chair  
Mr. John Bartel

**ORIGINAL**



Employees' Retirement Association

1355 willow way suite 221 concord ca 94520  
925.521.3960 fax 925.646.5747



April 8, 2013

Sean Casey  
Executive Director  
First 5 Contra Costa  
1485 Enea Ct. #1200  
Concord CA 94520

Re: Unfunded Actuarial Accrued Liability (UAAL) Partial Prepayment

Dear Sean:

At the March 27<sup>th</sup> CCCERA Board meeting, the Board discussed First 5's request to make an additional contribution as a prepayment of your current Unfunded Actuarial Accrued Liability (UAAL) to CCCERA.

In this case, the Board considered First 5's special circumstances, and upon advice from the Board's actuary, The Segal Company, determined that granting First 5's request to use a level dollar (as opposed to level percent of payroll) amortization was not anticipated to cause an unnecessary complication or disruption and directed staff to accept this as requested.

If you are agreeable to the terms of this letter, we propose that the prepayment will be amortized over an 11-year period beginning December 31, 2011 (assuming the payment is made before July 1, 2013), and will be tracked separately in a manner consistent with CCCERA's procedure used to track the current UAAL layers, with the exception that the amortization will be calculated as a level dollar amount. In order to set up the amortization schedule, the prepayment will be discounted approximately 1.5 years back to the December 31, 2011 valuation date using the appropriate investment return assumption (7.75% prior to December 31, 2012 and 7.25% after). The dollar amount of the annual reduction due to the prepayment will be based on amortizing the outstanding balance of the prepayment amount using CCCERA's current investment return assumption in effect at each valuation date. CCCERA recently adopted the investment return assumption of 7.25% to be used in the December 31, 2012 actuarial valuation.

As a part of the consideration for CCCERA agreeing to accept the partial prepayment for the UAAL, CCCERA requires confirmation that, as previously stated by your actuary John Bartel via phone conference call, First 5 will not pursue any claim regarding the UAAL initially assumed by First 5 as a part of joining the CCCERA pooled retirement system. Accordingly, First 5 agrees that through this letter, First 5 fully and forever discharges and releases all claims, demands, debts, obligations, damages, liabilities and causes of action, whether now known or

unknown, that First 5 has or may have arising out of or relating to the terms and conditions under which First 5 came into CCCERA, including the UAAL attributed to First 5 at that time, and thereafter. This general release includes a knowing and intentional waiver of all rights under Civil Code §1542, which provides:

*A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which if known by him or her must have materially affected his or her settlement with the debtor.*

If First 5 is in agreement with these terms, and you sign and return a copy of this letter as indicated, to this office by April 30, 2013, CCCERA will accept the partial prepayment towards the First 5 UAAL. Assuming the prepayment is received before July 1, 2013, the rate reduction attributable to the prepayment would become effective with the contribution rates effective July 1, 2013.

Please let me know if you have any questions regarding this issue.

Sincerely,



Marilyn Leedom  
Retirement Chief Executive Officer

Agreed to and accepted this \_\_\_ day of April, 2013

FIRST FIVE CONTRA COSTA

By: \_\_\_\_\_  
Authorized signatory

Its: \_\_\_\_\_



Monday June 3, 2013

Agenda Item 7.0

Approve the Commission by-laws revisions proposed by the Ad Hoc By-laws Subcommittee.





**Staff Report  
June 3, 2013**

**ACTION:**     X      
**DISCUSSION:**                     

**TITLE: By-laws revisions proposed by the Ad Hoc By-laws Subcommittee**

**Introduction:**

The Commission created the Ad hoc By-Laws Subcommittee at its February 4, 2013 meeting to undertake a thorough review of the by-laws, something that had not been done since the Commission was established in 2000.

**Background:**

The Subcommittee met twice to review revisions proposed by staff. The Commission's counsel also attended to ensure alignment with statute and local ordinance. The proposed revisions include deleting functions that were anticipated when the Commission formed but are no longer relevant; clarifying roles and responsibilities of the Commission, committees and staff; and aligning the by-laws with existing policies and practice.

Among the many changes and edits, the Ad Hoc Committee proposes the following substantive changes:

1. Elimination of the non-voting, "ex-officio" member of the Executive Committee  
The Ad Hoc Committee asks the Commission to consider the need or use of a non-voting member of this committee. The "ex officio" member was created by the Commission in 2006 to provide a voice for alternate commissioners on the Executive Committee.
  
2. Elimination of the Program and Evaluation, Public Affairs, and Policy and Advocacy Committees  
The Public Affairs and and Policy and Advocacy Committees ceased meeting in the first years of the Commission's existence. The Program and Evaluation Committee has continued in different formats over the years, but Commission participation and attendance at this meetings has been sparse. The Ad Hoc Committee suggest rolling the domains of these committees into the Commission, creating ad hoc committees as necessary to address particular task or issues.

**Recommendation:**

Staff recommend approving the Commission by-laws revisions proposed by the Ad Hoc By-laws Subcommittee





**BYLAWS AND PROCEDURES OF THE  
FIRST 5 CONTRA COSTA  
CHILDREN AND FAMILIES COMMISSION**

**SECOND DRAFT REVISION – June 3, 2013**

Article I. Name, Origin, Purpose, Location

Section 1. Name. The Commission shall be the Contra Costa Children and Families Commission. References in these Bylaws to "Commission" shall mean the Contra Costa Children and Families Commission unless otherwise specified.

Section 2. Origin. The establishment of Contra Costa's Children and Families Commission is required to implement the provisions of Proposition 10 and is established in accordance with California Health and Safety Code 130140.

Section 3. Purpose.

- (a) The purpose of this Commission is to promote, support, and improve the early development of children from the prenatal stage to five years of age. This purpose shall be accomplished through the development, implementation, coordination and assessment of appropriate standards, resources, and integrated and comprehensive programs and services for young children and their families in the areas of parent education and support services, health and well-being, child care and early education. The Commission shall work with the California Children and Families Commission (hereinafter referred to as the "State Commission") in the implementation of the "California Children and Families First Act of 1998".
- (b) The Commission shall develop and adopt an adequate and complete county strategic plan for the support and improvement of parent education and support services, health and well-being, child care and early education, within Contra Costa County in accordance with the provisions of Proposition 10 and sections 26-14.028 and 26-14.030 of the Contra Costa County Ordinance Code. In developing, amending or otherwise revising the strategic plan, the Commission should endeavor to ensure that the plan addresses children's and families' needs in all the areas of the county, with special emphasis on areas where service gaps and needs are the greatest. (C.C.C. Ord. Code § 26-014.002(c).)

Section 4. Location. The Commission's principal and any branch offices shall be located in Contra Costa County, California.

Article II. Powers and Duties

The powers and duties of the Contra Costa Children and Families Commission shall include, but are not limited to the following:

- (a) Perform any and all duties imposed on them collectively and individually by law or by these bylaws.
- (b) Prescribe duties and fix the compensation, if any, of all officers, agents and employees of the Commission;
- (c) Employ personnel and contract for personal services required to meet the Commission's obligations. Supervise all officers, agents, employees and advisory committees of the Commission to ensure that their duties are properly performed;
- (d) Meet at such times and places as required by these bylaws;
- (e) Approve the annual strategic plan for the support and improvement of early childhood development within the county after conducting one public hearing to consider proposed revisions.
- (f) Submit strategic plan and revisions to the State Commission;
- (g) Approve an annual budget;
- (h) Prepare and adopt annual audit and report pursuant to Health and Safety Code 130150(b) and conduct public hearings;
- (i) Elect officers of the Commission;
- (j) Acquire, possess and dispose of real or personal property as necessary or appropriate to carry out the provisions of the Children and Families Act. Apply for gifts, grants, donations or other contributions of money, property, facilities or services from any person, corporation, foundation, or other entity, or from the state or any agency or political subdivision thereof, or from the federal government or any agency instrumentally thereof, in furtherance of a program of early childhood development;
- (k) Enter into such contracts as necessary or appropriate to carry out the provision and purposes of the Children and Families First Act;

- (l) Conduct at least one public hearing on each annual report prepared by the State Commission pursuant to Health and Safety Code Section 130150(b);
- (m) Consider State Commission's findings and research and apply them to Contra Costa's strategic plan as deemed appropriate;
- (n) Provide input to the State Commission regarding guidelines and other matters as the Commission deems necessary and appropriate;
- (o) Make recommendations to the Board of Supervisors or the County Administrator for changes in ordinances or services necessary or appropriate to carry out an integrated and comprehensive program that is consistent with the strategic plan.

### Article III. Commission Membership

Section 1. Number. The Commission has nine members and nine alternate members appointed by order of the Board of Supervisors (C.C.C. Ord. C. § 26-14.004 and § 26-14.008).

Section 2. Composition. Commission members are or shall be appointed as follows:

- (a) One member of the Commission shall be the chair of the County Board of Supervisors or another board member designated by the chair.
- (b) Three members of the Commission shall be appointed by order of the Board of Supervisors from among the county health officer and persons responsible for management of the following county functions: children's services, public health services, behavioral health services, social services, and tobacco and other substance abuse prevention and treatment services. ~~The three initial appointments are the County Health Officer, the Social Services Director, and the Community Services Director.~~
- (c) The remaining five members of the Commission shall be appointed by Supervisory district and shall be persons from at least one of the following categories:
  - 1) Recipients of project services included in the county strategic plan;
  - 2) Educators specializing in early childhood development;
  - 3) Representatives of a local child care resource or referral agency, or a local child care coordinating group;

- 4) Representatives of a local organization for prevention or early intervention for families at risk;
  - 5) Representatives of community-based organizations that have the goal of promoting nurturing and early childhood development;
  - 6) Representatives of local school districts;
  - 7) Representatives of local medical, pediatric, or obstetric associations or societies;
  - 8) Representatives of local mental health and/or substance abuse organizations; and
  - 9) Representatives of parent advocacy groups.
- (d) Commission appointments under subsection (c) **may shall** be made by the Board of Supervisors in accordance with a procedure specified by board order or resolution. (C.C.C. Ord. § 26-14.006.)
- (e) Commission members are expected to attend all regular meetings of the Commission. In the event of an absence, the Commission member is required to inform his/her alternate member. Commission members shall participate fully in decision-making of the Commission and vote on matters placed before the Commission.

### Section 3. Alternate Members.

- (a) The Board of Supervisors shall appoint one Alternate Commission member for each of the following membership categories as below provided:
- 1) For each member appointed pursuant to subsection (b) of Section 2, the **alternate deputy**—nominee shall be proposed by each involved member.
  - 2) For each member appointed pursuant to subsection (c) of Section 2, an alternate shall be selected in the same manner as Commission appointment pursuant to subsection (d) of Section 2.
- (b) Alternate members are expected to attend **all regular** Commission meetings, but may not vote unless substituting for their absent regular Commission member. Alternate members may not serve as elected officers, but may serve on ad hoc or standing committees of the Commission. Alternate members are eligible to receive reimbursement for

expenses incurred in the performance of Commission work. (C.C.C. Ord. § 26-14.008.)

Section 4. Terms.

- (a) Commission and Alternate members serve at the pleasure of the Board of Supervisors. They may be removed during their terms of Commission office by the board. If a member's term has expired, the member shall continue to serve until appointment of a successor.
- (b) Any Board of Supervisor member designated to serve on the Commission shall serve at the discretion of the chair of the Board of Supervisors for a period not to exceed one year.
- (c) Commission members appointed to fill the three county officer positions by the Board of Supervisors shall serve without term limit, but only as long as they hold their specified County offices.
- (d) Alternate members, appointed to fill the three county Alternate positions by the Board of Supervisors shall serve at the discretion of the Board and only so long as they are employed by the County of Contra Costa.
- (e) The initial appointments of the five other Commission and Alternate members shall be of two for four year terms and three for three year terms. Thereafter, all subsequent appointments shall be for three year terms except to fill term vacancies. (C.C.C. Ord. C. § 26-14.010.)

Section 5. Vacancies.

- (a) A vacancy on the Commission shall occur automatically if any of the following events occur before the expiration of a member's term of Commission office:
  - 1) Removal of the incumbent by the Board of Supervisors for any reason;
  - 2) Death or resignation of the incumbent;
  - 3) Ceasing to be a representative from the various categories specified in section 26-14.006.
- (b) The executive director of the Commission shall notify the Board of Supervisors of any vacancy.

- (c) Any vacancies shall be filled by the Board of Supervisors for the unexpired term of the involved Commission or Alternate member. (C.C.C. Ord. C. § 26-14.012.)

Section 6. Expense Reimbursement. Members of the Commission shall not be compensated for their services, except they shall be reimbursed all reasonable expenses for attending meetings and discharging other official responsibilities as authorized by the Commission. (C.C.C. Ord. C. § 26-14.016.)

#### Article IV. Officers and Staff

Section 1. General. The officers of the Commission shall be a chairperson, a vice chairperson, and a secretary/treasurer. The Commission shall select its officers as it deems necessary for its business. (C.C.C. Ord. C. § 26-14.014.) Officers must be appointed Commissioners. Alternate members may not serve as elected officers.

Section 2. Selection, Term and Removal. The officers of the Commission shall be elected by a vote of five of the Commissioners then sitting on the Commission and shall serve at the pleasure of the Commissioners. Vacancies in any elective office, occurring between elections shall be filled by election, in like manner, at the next meeting after the vacancy occurs.

Section 3. Chair. The chairperson of the Commission shall preside at Commission meetings, sign official documents on behalf of the Commission, supervise preparation of meeting agendas, represent the Commission to the public and the media and exercise and perform such other powers and duties as may be assigned by the Commission or prescribed by these Bylaws.

Section 4. Vice-Chair. The vice chairperson shall act as chairperson in the absence of the chairperson and, when so acting, shall have all the powers of, and be subject to all the restrictions upon, the chairperson. The vice chairperson shall have such other powers and perform such other duties as from time to time may be prescribed by the Commission.

Section 5. Secretary/Treasurer. The secretary/treasurer shall act as chairperson in the absence of the chairperson and the vice chairperson and when so acting shall have all the powers of, and be subject to all the restrictions upon, the chairperson. The secretary/treasurer shall serve as a member of the Executive Committee and have such other powers and perform such other duties from time to time prescribed by the Commission.

#### Article V. Staffing

Section 1. Executive Director. The Commission shall select and employ an executive director who shall perform such duties and services as prescribed by the Commission,

these bylaws, county ordinances and state laws, and any employment contract. These duties may include (among others) acting as the Commission's chief executive, secretary and financial officer and preparing Commission agendas consistent with its directions.

The executive director shall maintain, at the principal office or such other place as the Commissioners may order, a book of minutes, of all meetings of the Commission and its committees, with the time and place, whether regular or special, and if special, how authorized, the names of those members present at Commission and committee meetings, and the proceedings, orders and decisions thereof.

The executive director shall give, or cause to be given, notice of all meetings of the Commissioners and any committees thereof required by these Bylaws or by law to be given, and shall have such other powers and perform such other duties as may be prescribed by the Commission such as representing the Commission to the public and acting on behalf of the Commission.

The executive director shall hire, provide leadership for and supervise all other staff and consultants to ensure that the Commission's wishes and responsibilities are fulfilled.

## Article VI. Committees.

### Section 1. General.

- (a) The Commission may establish any Standing Committee(s), Sub Committee(s), Advisory Committee(s) or Ad hoc committee(s) of its members. The Commission may appoint such committee(s) as may be required for the furtherance of the purpose of this Commission.
- (b) All Committees shall be convened and presided over by either a Commission member or Alternate member, with the exception of Standing Committees that must be presided over by Commission Officers
- (c) No Committee shall have more than four Commission members or a combination of Alternate and Commission members that would be the equivalent of four Commission members.
- (d) The Executive Committee shall appoint committee members through a process of voluntary application and recruitment, except as provided by these bylaws.
- (e) Committees of the Commission shall be supported by appropriate Commission staff who will be responsible for taking minutes, completing reports, developing agendas (in cooperation with the Committee Chair) and keep track of the progress of the committee.

- (f) Committee chairpersons shall assure that decisions requiring approval of the full Commission shall be brought forward to the Commission and that regular written and/or verbal reports to the Commission on the activities of the Committee are prepared.

## Section 2. Committees

Standing committees and Subcommittees may be authorized by the Commission to act on behalf of the Commission within their specific areas of responsibility. Only Commission members and Alternate members may be members of Standing committees or Subcommittees except as otherwise indicated in these bylaws. Ex-officio or community members of committees do not have voting rights.

### Standing:

(a) Executive Committee.

- 1) Composition. The Executive Committee shall be composed of the three officers of the Commission, and shall include an Ex-officio additional member Member who shall be a Commissioner or Alternate Commissioner, who is not authorized to vote on matters before the Executive Committee. The Ex-Officio member shall be a non-voting member of the Executive Committee.
- 2) Responsibilities. The Executive Committee shall meet monthly or more often to:
  - Advise the Executive Director on the Commission budget, administration, organizational and operational policies including personnel policies and problems, and external relations, including with the State Commission, the media, and other counties.
  - Conduct the annual performance review of the Executive Director, review the Executive Director's annual work plan and progress reports and make recommendations to the Commission on matters related to the performance, compensation and annual work plan of the Executive Director.

- Manage issues related to non-performance of duties by Commission Officers and recommending potential candidates to Commission to fill any vacancies.
- ~~Review and sign contracts, grants and awards for receipt of revenues.~~
- ~~Approve expenditures of more than \$1000 up to a limit of \$25,000.~~
- Recruit and appoint standing, sub, ad hoc and advisory committee chairpersons and members except those otherwise stipulated in the bylaws.
- Review operations of the Commission and its committees.
- Work with the Commission staff and any appointed external investment advisor to develop and make recommendations to the Commission regarding investment policies and practices and to monitor the financial activities of the Commission.

Subcommittees:

(a) Nominating SubcCommittee.

- 1) General. ~~General.~~ A nominating subcommittee shall be selected each year by the membership for the purposes of selecting a single slate of nominees for the positions of Chairperson, Vice Chairperson, Secretary-Treasurer, and ~~Ex-Officio Member~~non-voting member. The subcommittee shall present the slate of nominees for vote by the membership at the December meeting of the Commission. Notification of nominations shall be provided to the membership two weeks prior to the voting meeting. Nominations from the floor will also be accepted.
- 2) Composition. The Nominating SubcCommittee shall be comprised of not more than five or less than three members selected by the membership of the Commission. Members may include Commission Members and Alternates ~~members~~, but not more than three Commission members may be appointed.
- 3) Term. The Nominating Subcommittee shall be disbanded upon Commission appointment of the Officers for the year. Term of office for the nominating committee shall be one year beginning in January following selection by the membership.

~~(b) Program and Evaluation Committee.~~

- ~~1) General. A Program and Evaluation Committee shall be appointed by the Executive Committee for the purposes of reviewing and making recommendations to the Commission on the grantmaking, fund allocation and evaluation activities and processes of the Commission.~~
- ~~2) Composition. The Program and Evaluation Committee shall be comprised of Commission Members and Alternate Members selected by the Executive Committee.~~

~~(c) Public Affairs Committee.~~

- ~~1) A Public Affairs Committee shall be appointed by the Executive Committee for the purposes of advising staff in the development and planning of public affairs activities of the Commission in the following areas: Public education on activities and services funded through the Commission; Participation of the local Commission in Statewide advocacy and legislation activities; Development of local policy recommendations and advocacy issues affecting children 0-5 and their families.~~
- ~~2) Composition. The Public Affairs Committee shall be comprised of Commission Members and Alternate Members selected by the Executive Committee and community members with expertise in the area of public affairs.~~

~~(d) Policy and Advocacy Committee:~~

- ~~1) General: A Policy and Advocacy Committee shall be appointed by the Executive Committee for the purposes of establishing and recommending policy and advocacy agendas that address issues of importance for children 0-5 years of age and their families; considering responses to policy issues that are posed to staff and the Commission by Commission members, staff, other community partners, or the public; and identifying and prioritizing policy and advocacy issues, and recommending proposed actions.~~
- ~~2) Composition. The Policy and Advocacy Committee shall be comprised of Commission Members and Alternate Members selected by the Executive Committee.~~

Advisory Committees:

The Commission or Executive Director may establish one or more advisory committees to provide technical and professional expertise and support for any purposes that will be beneficial in accomplishing the purposes of Proposition 10. Advisory committees may be formed of Commission members, Alternate members and members of the community, community-based organizations, parents, or others appropriate to the work. Appointments to any advisory committees established by the Commission should, as deemed appropriate and within the discretion of the Commission, be diverse and balanced according to race, geography, gender, and ethnicity. Each advisory committee shall meet and shall make recommendations and reports to the Commission as appropriate and requested. (C.C.C. Ord. C. §§ 26-14.002(b) & 26-14.014.)

#### Ad Hoc Committees:

Ad hoc committees shall be appointed by the Commission to serve on a short term basis for the purposes of advising the Commission. Ad hoc technical advisory committees shall be formed as necessary and appropriate to examine new and emerging needs and potential strategic directions and provide expert advice to the Commission on programs, services, activities, systems integration and advocacy.

### Article VII. Meetings

Section 1. Brown Act and Better Government Ordinance. All meetings of the Commission, Commissioner subcommittees and advisory committees shall be public (except as provided by law), noticed and conducted in compliance with the requirements of the Ralph M. Brown Act and the County's Better Government Ordinance. (C.C.C. Ord. C. § 26-14.014(d).)

Section 2. Regular Meetings. The Commission shall meet at least quarterly and more often as necessary to perform and complete its duties at a regularly scheduled date, time and place as established by Commission order. The Commission may hold meetings at any other place within or without Contra Costa County so long as the meetings are properly noticed and called by the Commission or its chair in accordance with law.

Section 3. Quorum and Action. A quorum shall be defined as five voting members of the Commission. A majority of the members of the Commission shall constitute a quorum. All actions and decisions of the Commission shall be by a majority of five votes voting members present and taken by minute order or resolution. An Alternate Commission member substituting for a Commissioner may be included in determining a quorum.

Section 4. Agenda Items. Consistent with Commission Chair's directions and orders, the executive director shall prepare agendas for subsequent Commission meetings. At any regular meeting of the Commission, an individual Commissioner or alternate

member may request the listing of an item on a subsequent meeting agenda of the full Commission or make a request of the Chair for addition of an item on a subsequent agenda during the interim.

Section 5. General Meeting Procedure. The general order of procedure for Commission consideration and hearing of agenda items is as follows:

- (a) The chairperson calls the agenda item for Commission consideration.
- (b) Any Commissioner voluntarily or involuntarily disqualified from making or participating in taking action on the agenda item announces the disqualification and leaves the room for the duration of the discussion and action.
- (c) A Commissioner may ask a question(s) of any person (staff, a member of the public, etc.) speaking on the called agenda item. Public comment is called on each agenda item.
- (d) A staff and/or Commission committee report, if any, is given on the agenda item.
- (e) Public testimony and written materials are received by the Commission from persons appearing for that purpose.
- (f) Staff or any involved Commission committee clarifies its report, as appropriate.
- (g) The chairperson closes the public testimony and comment portion of the agenda item's consideration.
- (h) The Commission then determines whether to take action on the agenda item or take action to continue it to a subsequent meeting. If no action is taken, the agenda item is dropped from the Commission's pending agenda items and calendar.
- (i) The chairperson then announces the Commission's action, if any.

Section 6. Voting.

- (a) The Commission shall act by voice vote on matters before it. The roll need not be called in voting unless requested by a Commissioner or necessary for record accuracy. Only appointed Commissioners may vote except in the event that an Alternate member is substituting for his/her absent regular Commission member.

- (b) An abstention from voting on the merits of any matter shall be announced audibly. ~~The Commissioner shall state the reason for the abstention due to disqualification.~~

Section 7. Procedure Administration. Except as limited by law, the Commission (by ~~five votes~~ a majority of those voting) may temporarily suspend the operation of all or part of Sections 5 and 6 to facilitate the conduct of its meetings. The Commission may establish procedures and forms to provide for the implementation of this article.

#### Article VIII. Other

Section 1. Conflict of Interest. The members of the Commission shall comply with the requirements of Government Code section 1090 et seq. and Government Code section 81000 et seq. during their term of office. The Commission shall adopt a conflict of interest code for its members and staff as required by Government Code section 87300 et seq. (C.C.C. Ord. C. § 26-14.020.)

Section 2. Execution of Documents. The following persons shall be authorized to execute any deeds, contracts or other instruments which the Commission has authorized: Any officer or other person duly authorized by Commissioners' order or resolution, the chairperson of the Commission, and the executive director. (All subject to such limitations as may be imposed by order or resolution of the Commission.)

Section 3. Budgeting. The Commission's budget shall be adopted by the Commission annually.

Section 4. Amendments. These Bylaws may be amended or repealed by the approval ~~of five~~ of the Commissioners, except that no action may be taken without at least 96 hours prior notice in accordance with the Brown Act and the County's Better Government Ordinance.





Monday June 3, 2013

Agenda Item 8.0

Consider signing on to the United Way of the Bay Area's Roadmap the Cut Poverty.



# Bay Area Roadmap to Cut Poverty

Goal: Cut Poverty in Half by 2020.

As a movement of leaders and caring neighbors, across communities and sectors, we commit to align our efforts to help Bay Area families in poverty achieve economic success. This means at least 220,000 families will reach incomes at or above the Self Sufficiency Standard.

The movement will work collectively on **three key drivers** of economic success:

## Basic Needs

Ensure needs are met and building blocks are in place so people can work toward success.

- Healthcare
- Childcare
- Food
- Housing
- Financial services
- Technology

### Metrics

- # of families with adequate housing, childcare, healthcare, and food
- % of seniors who age in place
- % of people with bank accounts
- \$ increase in savings and needed benefits

## Education

Close the education gap so more people graduate high school ready for college and/or 21st century careers.

- Skills for high-growth job sectors
- College and training access
- Achievement of critical milestones (e.g., 3rd grade reading)

### Metrics

- % achievement of education milestones (ready for kindergarten, reading by 3rd grade, etc.)
- % increase in English fluency
- % people with degrees or certificates
- % increase in high school, community college graduation rates

## Jobs

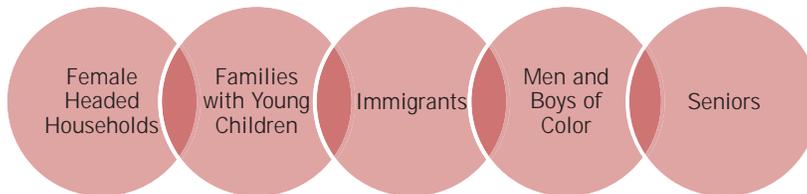
Develop a vibrant local economy that creates good jobs and offers real pathways to employment for people in poverty.

- Attract and retain great employers
- Ensure jobs with good pay, benefits
- Create pathways to employment in well-paying, growth careers

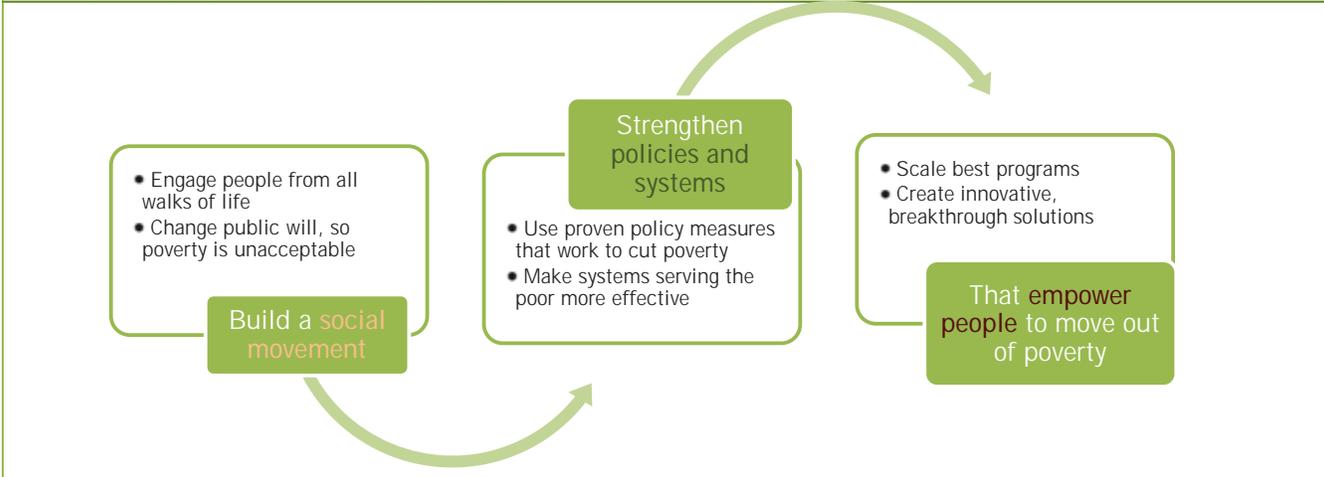
### Metrics

- # of good jobs accessible to critical populations (labor market forecast)
- % increase of poor people securing living wage jobs that move them to an income above the Self Sufficiency Standard

We will focus our efforts on **five critical populations** disproportionately effected by poverty



To make this big change happen, we will build a **social movement** of people from all walks of life that **shifts public will** and priorities, passes the **public policies** needed, makes **systems work better**, and supports **innovation** - to **empower people** to move out of poverty.





## PARTNER PLEDGE FOR THE BAY AREA ROADMAP TO CUT POVERTY

### 1 IN 5 BAY AREA FAMILIES CANNOT MAKE ENDS MEET. 1 IN 5 IS SIMPLY NOT ACCEPTABLE.

[Redacted] (organization name) joins hundreds of other Bay Area organizations coming together to cut poverty in half by 2020.

### AUDACIOUS? YES. DOABLE? ABSOLUTELY — BY WORKING TOGETHER.

As a leader in fighting poverty, we know that no one program or expert can do the job alone. Only by working together can we attack the problem at its source and at scale. Only by working together can we make a significant, lasting difference.

As a partner in the Roadmap to Cut Bay Area Poverty in Half by 2020, we are excited to connect our efforts with the work of hundreds of partners and thousands of individuals to transform the Bay Area. The Roadmap Partnership will help the people in need that we care about and help us achieve more for them. The Partnership will give us more tools to shine a light on the issue, attract support, measure progress and communicate results.

### AS A ROADMAP PARTNER, WE AGREE TO:

- 1. BE NAMED AND ACKNOWLEDGED PUBLICLY AS A ROADMAP PARTNER** and, therefore, a leader in the movement to cut Bay Area poverty in half by 2020. We will be recognized as part of the outstanding team of organizations coming together across sectors to achieve this bold and important goal. Our organization name and logo can be included in printed, online and media materials related to the Roadmap, and we will do our best to participate in major media events.
- 2. PARTICIPATE IN DECISION MAKING ABOUT THE ROADMAP.** My organization will make every effort to have senior staff participate in key decisions about the Partnership, including the Roadmap’s content, metrics of success, and the Partnership’s structure. We understand our input is welcome, and our ideas and expertise are needed to ensure we reach our goal.
- 3. HELP DEFINE SUCCESS METRICS AND EXPLORE HOW WE CAN SHARE DATA WITH ONE ANOTHER.** We pledge to help create the process for partners to share and aggregate data about their work on poverty. This pledge does not obligate us to change any of our current data systems, nor to collect or report any data. Rather, we pledge to help create an effective approach to evaluating the Roadmap, and to strongly consider participating in the measurement process when it begins.
- 4. PARTICIPATE IN AT LEAST ONE ROADMAP STRATEGY.** This can be a current area of our work, a natural extension, or something new to us that allows our organization to innovate and learn.

**NAME:** [Redacted]

**TITLE:** [Redacted]

**ORGANIZATION:** [Redacted]

**DATE:** [Redacted]



Monday June 3, 2013

Agenda Item 11.0

Communications



## **President's New Budget Plan Reveals Preschool Expansion Details**

President Obama provided more information on his vision for expanded early education last week when he unveiled his 2014 budget plan. If implemented, the move would result in the biggest expansion of early childhood education since Head Start was created in 1964.

The President's budget proposal includes the following early care and education components:

- Establishes Preschool for All, a new federal-state partnership that would support the implementation of high-quality preschool programs aligned with elementary and secondary education systems. The initiative would create incentives for states to expand access to high-quality preschool for additional low- and moderate- income families, and promote access to full-day kindergarten and high-quality early learning programs for children 4 years old and under. The federal government would provide funding through a cost-sharing model with states to serve all children from low- and moderate-income families. \$66 billion over 10 years.
- Establishes Preschool Development Grants to help improve states' ability to implement high-quality preschool programs. Funds would be competitively awarded to states with preschool systems at various stages of development and would support activities needed to ensure that every state has the high-quality system needed to implement the Preschool for All program. \$750 million.
- Creates new Early Head Start-Child Care Partnerships that would expand the availability of early learning programs that meet the highest standards of quality for infants and toddlers, serving children from birth through age 3. \$1.4 billion in FY 2014.
- The plan provides an extra \$222 million above FY 2012 funding to strengthen services for children currently enrolled in the Early Head Start program by avoiding further enrollment reductions and supporting the Head Start Designation Renewal System.
- The budget also invests \$11 billion over the next 10 years to extend and expand evidence-based, voluntary home visiting.

Investments in early childhood education and development on the mandatory side of the budget would be fully financed by raising the federal tax on cigarettes from \$1.01 to \$1.95 per pack. The proposed tobacco tax increase would have substantial public health benefits: According to studies, raising taxes on cigarettes significantly reduces consumption, with especially large effects on youth smoking. The new tax is expected to raise \$8 billion in 2014.

"Providing a year of free, public preschool education for 4-year-old children is an important investment in our future," stated the President in his budget message. "It will give all our kids the best start in life, helping them perform better in elementary school and ultimately helping them, and the country, be better prepared for the demands of the global economy."

In response to the President's proposal, First 5 LA Executive Director Kim Belshé stated, "We commend President Obama for recognizing the value of preschool for young children, and welcome federal leadership and resources to expand quality early learning opportunities for young children." Her full statement is [available here](#) [0].

For more information, please contact Ruel Nolloedo at [RNolloedo@first5la.org](mailto:RNolloedo@first5la.org) [1].

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**Source URL:**

<http://www.first5la.org/articles/president-s-new-budget-plan-reveals-preschool-expansion-details>

**Links:**

[1] <mailto:RNolloedo@first5la.org>