**ATTACHMENT A – MANDATORY FIRST 5 CENTER LETTER OF INTENT (LOI)**

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| Organizations planning to submit qualifications in response to the First 5 Center Program Implementation RFQ must meet the following criteria by answering YES to all of the questions below. Please complete the LOI and submit it to the Commission no later than **Monday, August 28, 2017 by 5:00 p.m.** Please check the box for each applicable center location for which you are applying. You may apply for up to four sites. | | | | | | | | | | | | |
| **Antioch**  **🞎** | | **Bay Point**  **🞎** | | | | | **Monument**  **🞎** | | | **West County**  **🞎** | | |
| Organization/ Legal Name: | | |  | | | | | | | | | |
| Contact Person: | | |  | | | | | | | | | |
| Address: | | |  | | | | | | | | | |
| City: |  | | | | | | | State: |  | | Zip Code: |  |
| Phone: |  | | | Fax: | |  | | | Email: |  | | |
| Federal Tax Identification Number: | | | | |  | | | | | | | |
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| 1. Has your organization been a Public Agency or a designated 501(c) 3 Community Based Organization (CBO) for at least the past (3) three years?      **YES**      **NO** | | | | | | | | | | | | |
| 1. Does your organization have an **audited** operating budget of no less than $1 million dollars (excluding First 5 Contra Costa funding) for each of the last (3) three years?   **YES**      **NO** | | | | | | | | | | | | |
| 1. Is your organization in compliance and good standing with all local, county, state, and federal government entities including but not limited to the IRS and California Department of Corporations?      **YES**      **NO** | | | | | | | | | | | | |
| 1. Has your organization been audited by an outside accounting firm for the last three (3) consecutive years?      **YES**      **NO** | | | | | | | | | | | | |
| 1. Does your organization have sufficient resources (assets) to cover current liabilities?   **YES**      **NO** | | | | | | | | | | | | |

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|  |  |  | | |
| Name: |  | Title: | | |
|  | | |  |  |
| AUTHORIZED SIGNATURE: | | |  | Date: |