

Memo

To: Commission Members
From: Alexander Khu
Date: Monday October 15, 2018
Re: October 15, 2018 Commission Meeting

Enclosed are the materials for the October 15, 2018 Commission meeting which will take place as follows:

Time: 6:00 PM
Location: 1485 Civic Court Suite 1200, Concord, CA
925-771-7300

A light dinner will be provided.

Please let me know if you have any questions.

Kind Regards,

Alexander Khu, Executive Assistant
First 5 Contra Costa
1485 Civic Court
Suite 1200
Concord, CA 94520
925-771-7342 Direct
925-771-6083 Fax



Commission Meeting Agenda

Monday, October 15, 2018, 6:00 pm
1485 Civic Court, Suite 1200
Large Conference Room
Concord, CA

1.0 Call to Order and Roll Call

2.0 Public Comment

The public may comment on any item of public interest within the jurisdiction of the First 5 Contra Costa Children and Families Commission. In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on the item may occur.

3.0 Approval of Consent Calendar

Action

A Commissioner or member of the public may ask that any of the following consent items be removed from the consent calendar for consideration under Item 4.

3.1 Approve the minutes from the September 10, 2018 meeting.

4.0 Consider for discussion any items removed from the consent calendar.

5.0 Consider accepting the Fiscal Year 2017-2018 Financial Audit.

5.1 (a) Public Hearing on First 5 Contra Costa's Annual Financial Audit for Fiscal Year 2017-2018.

(b) Adopt the Annual Financial Audit for Fiscal Year 2017-2018.

Action

6.0 Presentation of new initiative and grant from the Dean and Margaret Leshner Foundation to deepen community efforts to increase school readiness in East County

7.0 Presentation on 2018 legislative results pertaining to children 0-5 and their families

8.0 APPROVE and AUTHORIZE the Executive Director or his designee to execute a 3-year lease agreement with one 3-year renewal option with 1485 Civic, LLC for a 9,232 square foot suite located at 1485 Civic Court, Suite 1200, Concord, CA.

Action

9.0 APPROVE and AUTHORIZE the Executive Director or his designee to execute a 1-year lease agreement with two 1-year renewal options with 1485 Civic, LLC for approximately 195 square foot suite located at 1485 Civic Court, Suite 1339, Concord, CA.

Action

10.0 Executive Director's Report

11.0 Communications

12.0 Commissioner F.Y.I. Updates

13.0 Adjourn



The First 5 Contra Costa Children and Families Commission will provide reasonable accommodations for persons with disabilities planning to participate in Commission meetings who contact the Commission's offices, at least 48 hours before the meeting, at (925) 771-7300.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the First 5 Contra Costa Children and Families Commission to a majority of members of the First 5 Contra Costa Children and Families Commission less than 96 hours prior to that meeting are available for public inspection at 1485 Civic Court, Suite 1200, Concord, CA 94520 during normal business hours.

In consideration of those who may suffer from chemical sensitivities or who may have allergic reactions to heavy scents, First 5 Contra Costa requests that staff and visitors refrain from wearing perfume, cologne, or the use of strongly scented products in the work place. We thank you for your consideration of others.



Monday October 15, 2018

Agenda Item 3.1

Approve the minutes from the September 10, 2018 Commission Meeting



**Commission Meeting
MINUTES**

Monday, September 10, 2018, 6:00 pm
**1485 Civic Court, Suite 1200
Large Conference Room
Concord, CA**

1.0 Call to Order and Roll Call

The meeting was called to order at 6:02 PM.

Chair Gareth Ashley opened the meeting followed by introductions from all attendees.

Commissioners in attendance were: Monica Merrill for Dr. Rocio Hernandez, Lee Ross for PJ Shelton, John Jones, Supervisor Diane Burgis, Dr. Christopher Farnitano, Kathy Gallagher, and Kathy Marsh.

Alternates present were: Wanda Session, Katharine Mason and Roslyn Gentry.

Also present was County Counsel Keiko Kobayashi.

Absent were Commissioners Dr. Rocio Hernandez, Marilyn Lucey, PJ Shelton and Alternates Supervisor Candace Andersen and Matt Regan.

2.0 Public Comment

Odessa Caton, Director of Childhood Services from Aspiranet announced the Antioch First 5 Center's Grand Opening on Saturday September 29, 2018 from 10 am to 3 pm. Many activities planned to welcome the children and families of the community and everyone is invited to participate.

3.0 Approval of Consent Calendar

A motion to approve the consent calendar was made by Kathy Gallagher seconded by Lee Ross.

AYES: Monica Merrill for Marilyn Lucey, Lee Ross for PJ Shelton, John Jones, Christopher Farnitano, Kathy Gallagher and Kathy Marsh.

NOES: None

ABSTAIN: Gareth Ashley, Diane Burgis.

Motion was **APPROVED**.

5.0 Mid-Point Report on 2016-2020 Strategic Plan Indicators.

Sarah Crow, Strategic Information Manager, gave the Mid-Point report on the 2016-2020 Strategic Plan Indicators. This report covers half of the indicators listed in the plan. The second half will come to the Commission in a future meeting.

What percent of all QRIS sites are high-quality?

- 67% of Contra Costa child cares sites participating in QRIS are rated as high quality, serving over 3000 children each year.

What percent of children improve in one or more developmental domains?

- 54% of children whose initial Ages to Stages developmental screen identified a concern were no longer scoring in a zone of concern in a subsequent screen.

What percent of parents show increased awareness of their children's developmental stages?

- 93% of parents know more about what to expect about their child's growth and development after participating in a developmental playgroup.

What percent of children are improving in key behavioral domains?

- Of the 585 parents participating in the Triple P parent education program in 2017-18, 74% experienced a decrease in their child's behavioral challenges, and 75% showed a reduction in the intensity of their child's behavior.

What percent of parents have social connections in their communities?

- Across the last two years, between 85% and 92% of parents participating in family support programs reported having people to talk to when they are lonely or have a crisis.

How many parents and community members gain capacity for leadership?

- 509 parents and other community members participated in leadership-building activities in the past two years.

What percent of families read to their children daily?

- Approximately one-third of First 5 Center and home visiting families were reading to their children on a daily basis after an average of 24 months of participation, up from less than 5% at intake.

Wanda Session asked if the data on the developmental screening from year to year were based on the same children in the research?

Mostly, yes some of the data were from the same children who were participating in First 5 programs, parents who are active participants.

Christopher Farnitano asked if there were any baseline data from children who had not participated on any of the behavioral and developmental domains program?

No, we don't have information to compare improvement among children who participated in the program, with those who had not participated in any program.

6.0 Community Services Bureau presentation 2017-18 Annual Report by Katharine Mason

The report was given by Commissioner Katharine Mason, Division Manager for the Community Services Bureau. Each year, the CSB Annual Report showcases the efforts in the community, summarizes all of the services that has been done in the past year. Highlights include:

- Serving 190 new infants / toddlers
- New partnerships in San Ramon Unified School District
- New Teacher Assistant Trainee and Teacher Apprenticeship programs
- Deployed new SMS system enabling easy contact with parents (establishing communication with them)

CLASS (Classroom Assessment Scoring System) is a countrywide domain scores that indicate quality. This year, CSB scored well above the internal threshold.

DRDP (Desired Results Developmental Profile) – Pre-Kindergarteners showcased baseline, mid-year and

year-end outcomes of preschool children entering into kindergarten for each domain based on the DRDP rating. Each actual year outcomes scoring high mostly in the 75 or higher percentile and much better than the expected outcomes. DRDP–Infants and DRDP–Toddlers each showed a very high year end outcomes above the 89 percentile across the board.

CSB is required to reserve at least 10% of their enrollments for children with an IFSP or IEP for disabilities. In the past year, 128 had speech or language impairments, 16 were on the autism spectrum, 13 with other disabilities, 2 multiple disabilities, and 1 non-categorical developmental delay.

CSB had multiple audits resulting in a “no findings” outcome (means the agency had been highly compliant in all points of audit.)

Gareth asked how threshold scores on CLASS results calculated?

Katharine reports that this is based on an internal monitoring conducted twice a year by Head Start conducts that also Federal review. Each monitors are certified reliable assessors in house through QRIS.

Lee Ross asked about how long is the current wait list to enrollment?

Currently actively enrolling, and have 6,000 children on a wait list.

7.0 APPROVE and AUTHORIZE the Executive Director or his designee to execute a 7-year lease agreement with two 5-year renewal options with 2310 Country Hills, LLC for a 4,800 square foot building located at 2330 Country Hills Drive, Antioch, CA.

At the July 2017 Commission meeting, the Commission approved the staff plan to establish two large centers in the East and Delta regions to replace the existing smaller centers in Bay Point, downtown Antioch and Bentwood. Since then, we have purchased the building in Pittsburg that we are currently renovating for the East County First 5 Center. We have also found a suitable site for lease in southeast Antioch. The high cost of renovation, and the low supply of suitable spaces for sale in that part Antioch makes leasing the more realistic alternative.

With support from the County’s real estate division and with County Counsel we have agreed on the essential terms of the lease with the owner which we are bringing to the Commission for approval now so that we are able to execute in the coming weeks.

The building, at 2330 Country Hills Road, is in an area where there are a number of medical buildings, including a County clinic across the street. It has 4800 square feet and is well laid out, requiring only a few tenant improvements other than new paint and floor coverings. The rent starts at \$1.58 per square foot, with 3% annual increases. First 5 will be responsible for paying common area maintenance charges, operating expenses, property taxes and insurance. The total amount of the seven-year lease is \$697,466.40.

John Jones asked how this compares with what we are paying on the current Delta Site?

With the capitalization of the Pittsburg site, the cost of this lease and improvements is comparable to the what the current leases in East County would be over seven years.

Dr. Farnitano asked how much time before you close down the current site and transition over?

The downtown Antioch site has a three-year lease and will remain open in future years as a satellite

depending on our fiscal situation. The Brentwood site will remain until we are ready to move into the new site, sometime in early 2019.

Wanda Session asked why if we are looking way into the future we are not purchasing but leasing. Sean responded that while we anticipated the cost of purchasing we did not anticipate the cost of potential renovations. We don't feel it would be a wise use of the fund balance right now for another purchase and renovation. Seven years feels a long time, but we are confident it will fit in our long term fiscal outlook and an investment that we think we can serve our local community.

Diane Burgis expressed concern for losing the Brentwood First 5 Center. There is going to be a need and the need to continue to grow. However, with Antioch real estate prices continue to go up, and the \$1.58 per square foot rent is a good deal right now. But as the general population of East County grows, particularly in the further east, she is concerned we might lock people out of these services due to the distance.

Sean noted that our east county strategy is to have highly visible hubs where we can do a lot more outreach in the region. Barring additional revenue, this is the best plan to sustain the centers over the next 10 and more years.

A motion to approve and authorize was made by Diane Burgis then seconded by Lee Ross.

AYES: Monica Merrill for Marilyn Lucey, Lee Ross for PJ Shelton, John Jones, Diane Burgis, Christopher Farnitano, Kathy Gallagher and Kathy Marsh.

NOES: None

ABSTAIN: None

Motion was **APPROVED**.

8.0 Consider accepting the 2019 health and dental premium employer contribution rates for active employees; and accept the 2019 premium contribution rates for intermittent employees, COBRA participants, retirees and survivors at the same levels as the County.

Since its inception the Commission has opted to provide First 5 employees the County's health benefit plans. Each year the County negotiates premiums with the health insurance carriers and provides a rate sheet to First 5 listing the employer and employee contribution. The Commission has elected an 80% employer, 20% employee split, meaning that any increase in the cost is born by both. We ask the Commission to approve these rates so they can provide to staff during the October open enrollment period.

Diane Burgis informed that the county is in the process of finding a lower cost health benefit option. She also encouraged participants to look at the high deductible plans that for some might be not as expensive in the long run.

Christopher Farnitano made a motion to approve, seconded by Kathy Marsh.

AYES: Monica Merrill for Marilyn Lucey, Lee Ross for PJ Shelton, John Jones, Diane Burgis, Christopher Farnitano, Kathy Gallagher and Kathy Marsh.

NOES: None

ABSTAIN: None

Motion was **APPROVED**.

9.0 Consider accepting the final financial report for fiscal year 2017-2018

Marnie Huddleston, Finance Director provided the report. Overall, it was a good year, fiscally, with higher revenues than anticipated and total expenditures at around 90% of budget. This allowed us to save \$1.7 million in reserve funds necessary to balance expenditures.

Highlights included nearly \$7 million in Proposition 10 tax revenues, as well as the first Proposition 56 tobacco tax backfill payment, for the final quarter of the 2016-17 fiscal year, totaling \$325,296.

External funding exceeded \$2.3 million, with the largest sources being the First 5 California IMPACT initiative, the California Office of Education QRIS block grants and the Thomas J. Long Foundation Help Me Grow grant, for which we received the final payment.

A motion was made by Lee Ross seconded by John Jones to accept the final fiscal year 2017-18 report.

AYES: Monica Merrill for Marilyn Lucey, Lee Ross for PJ Shelton, John Jones, Diane Burgis, Christopher Farnitano, Kathy Gallagher and Kathy Marsh.

NOES: None

ABSTAIN: None

Motion was **APPROVED**.

10.0 Consider appointing nominating committee for 2019 Officers Election

Sean thanked and introduced the nominating committee for 2019 Officers Election: Chair Wanda Session and Members Matt Regan and Lee Ross.

A motion was made by Kathy Gallagher seconded by Diane Burgis to appoint to the nominating committee for the 2019 Officers Election.

AYES: Monica Merrill for Marilyn Lucey, Lee Ross for PJ Shelton, John Jones, Diane Burgis, Christopher Farnitano, Kathy Gallagher and Kathy Marsh.

NOES: None

ABSTAIN: None

Motion was **APPROVED**.

11.0 Executive Director's Report

Renovation has begun on the site of the new East County First 5 Center in Pittsburg. We will have our first on-site meeting with the architect and builders this Friday, by which time, most of the demolition will be completed. We are having a ribbon-cutting to mark the initiation of work later this month on the morning of Friday September 28. All Commission members are invited to attend and get in the picture!

The day after we "break ground" in Pittsburg we will celebrate the opening of our new Antioch First 5 Center on H Street downtown. The site has been open for several months already, but we wanted to have a "grand opening" for the entire Antioch community. There will be fun for families, tables from many of our partner agencies, and of course speeches by local dignitaries.

That Saturday will be a busy one for us, across the county. In Richmond, that morning, we convene the Richmond community parks assessment. Over 50 community volunteers, and their children, will fan out across the city that day to assess 25 parks for their overall condition and suitability for young children.

The assessments will be used to form the basis for prioritizing parks in high need and advocating to the city for needed improvements.

Also that day we'll be sponsoring "Making the Most of Classroom Interactions", for providers in our QRIS program. The training provides strategies to help with engagement and critical thinking activities to help children understand concepts and to strengthen teacher knowledge on effective ways to provide higher order thinking opportunities.

This Thursday September 13, FESP, the Family Economic Security Partnership, is holding a workshop called "**Wait, Whose Movement is This? – Encouraging Agency and Non-Exploitative Storytelling**", dealing with the stories of people and communities and how they are used to advocate for change.

Last month I attended a statewide meeting on cannabis and the risk for pregnant and parenting women and the babies. A joint convening by the First 5 Association and the CA Department of Public Health, I was joined by Natalie Berbeck from our county's MCAH program, who is working on these issues in the county's prenatal clinics. Young women across CA overwhelmingly believe that cannabis is virtually harmless and use it frequently to alleviate stress and anxiety in their lives. Our challenge will be to put out the message that there is no safe level of use for developing fetuses and secondhand smoke is as dangerous for children and tobacco smoke. And we need to help young moms find other coping mechanisms to manage stress.

LA was also the location of this year's statewide HMG convening in August. Ruth Fernandez, Wanda Davis and Lilliana Gonzalez all participated, first in a workshop that laid out the development of our HMG Grow public education campaign ("From Whining to Walking") and also in a poster session describing our developmental playgroups. We received strong appreciation and feedback on both.

A few staff transitions. Cindy Ray, whom many of you met out our front desk the last several years, has retired and moved to Mexico. Sonja Thompson, previously supporting our early intervention group, has moved over to the front desk, working part-time as she returns to school. We are very close to filling her position as well.

Lastly, we are pleased to report that the auditors who were here last week had completed their audit within two and a half days, thanks to the Finance and Administrative and Grants and Contracts teams for providing them all the information they need.

12.0 Communications

"Childcare, preschool availability weighs on Bay Area parents"
Sean was interviewed for this article in the East Bay times.

13.0 Commissioner F.Y.I. Updates

There were none.

14.0 Adjourn

Next meeting is October 15, 2018
The meeting was adjourned at 7:29 PM.



Monday October 15, 2018

Agenda Item 5.0

Consider accepting the Fiscal Year 2017-2018 Financial Audit.



VAVRINEK, TRINE, DAY & CO., LLP
Certified Public Accountants

VALUE THE *difference*

To the Board of Commissioners
First 5 Contra Costa Children and Families Commission
Concord, California

We have audited the financial statements of the governmental activities and the general fund of the First 5 Contra Costa Children and Families Commission (Commission), a component unit of the County of Contra Costa, California (County), for the year ended June 30, 2018. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 17, 2018. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Commission are described in Note 1 to the financial statements. As described in the notes to the financial statements, the Commission adopted Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, effective July 1, 2017. Accordingly, the cumulative effect of the accounting change as of the beginning of the year is reported in Note 15 of the financial statements. We noted no transactions entered into by the Commission during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Commission's financial statements were:

Management's estimate of the:

- Amounts related to the net pension liability, related deferred inflows of resources and deferred outflows of resources, and disclosures are based on actuarial valuations and a proportionate share of the Contra Costa Employees' Retirement Association (Plan) collective net pension liability. The valuations are sensitive to the underlying actuarial assumptions used, including, but not limited to the investment rate of return and discount rate and the Commission's proportionate share of the Plan's collective net pension liability.
- Amounts related to the net other postemployment benefits (OPEB) liability, related deferred inflows of resources and deferred outflows of resources, and disclosures are based on actuarial valuations. The valuations are sensitive to the underlying actuarial assumptions used, including, but not limited to, the investment rate of return, discount rate, and healthcare cost trend rate.

We evaluated the key factors and assumptions used to develop the above estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was:

The disclosure of the Commission's defined benefit pension plan in Note 12 disclose what the impact of a 1% increase or decrease in the discount rate is on the Commission's net pension liability.

The disclosure of the Commission's OPEB plan in Note 13 discloses what the impact of a 1% increase or decrease in the discount rate or a 1% increase or decrease in the healthcare cost trend rate is on the Commission's net OPEB liability.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 9, 2018.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Commission's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Commission's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to management's discussion and analysis, budgetary comparison information, the schedule of proportionate share of the net pension liability, the schedule of pension contributions, the schedule of changes in the net OPEB liability, and the schedule of OPEB contributions, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the Schedule of Expenses by Fund Source and Net Position of CCFC Funds for the First 5 Programs and Activities, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the information and use of the Board of Commissioners and management of Commission and is not intended to be, and should not be, used by anyone other than these specified parties.

Vavrinek, Irine, Day & Co., LLP

Sacramento, California

October 9, 2018



Monday October 15, 2018

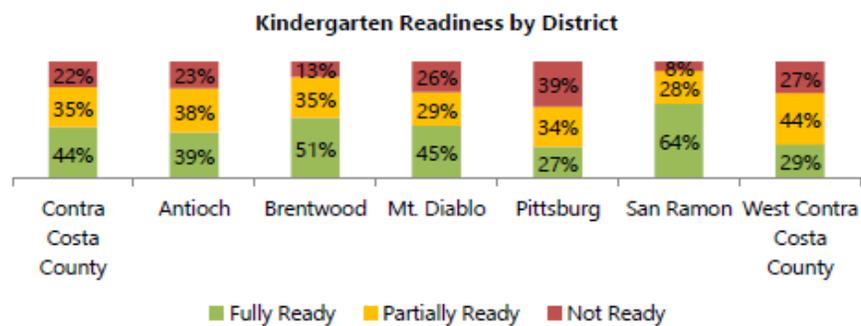
Agenda Item 6.0

Presentation of new grant from the Leshner Foundation



New First 5 partnership with Leshar Foundation to jumpstart a Ready Community, Ready Schools, Ready Families initiative in East Contra Costa County

First 5 Contra Costa is pleased to announce the launch of a new initiative to increase school readiness of East County children and transform the region into one that prioritizes early childhood development and early literacy. With a new, five-year grant from the Dean and Margaret Leshar Foundation totaling over \$1.1 million dollars, First 5 will concentrate its existing efforts and build new community partnerships to address the unacceptable lack of readiness among children in East Contra Costa. First 5's recent study, *Ready or Not, Here We Come!*, revealed wide gaps in school readiness across the county, with the lowest readiness rates in Pittsburg and East County, where rapid population growth has outpaced supportive services for families.



First 5 Response

First 5 is committed to improving the trajectories of children in East County. The solution will require a combination of community engagement and capacity building, expansion of evidence-based programs and services to support families with young children, and commitment and buy-in by leaders in all sectors of the region to support the healthy development of young children.

After an initial research and planning phase, First 5 will set about to form a “table” around multiple agencies and sectors can identify linkages, promote a “think big mentality” and harness the momentum of working together as one community with common goals at three key levels:

- **Ready Community** will build commitment to children’s development among community leaders. Through thoughtful relationship-building from the collaborative “table”, First 5 and other community leaders can identify the high-level needs for addressing school readiness and service provision.
- **Ready Schools** will pursue recommendations outlined in the “*Ready or Not, Here we Come!*” report to improve school transitions and improve parent engagement. Recommendations will be pursued through deep collaboration with districts paired with technical assistance and tools.
- **Ready Family** will reintroduce First 5 Centers in East County as regional hubs that focus on strengthening families, increasing resiliency and building social networks. The Centers will serve as local flagships for family resources and where local schools, neighborhoods agencies and advocates can formally and informally form strategic partnerships.



Monday October 15, 2018

Agenda Item 7.0

Presentation on 2018 Legislative Results pertaining to Children 0 – 5 and their Families.

2018 First 5 Association Bill Tracker

Updated: October 1, 2018

Questions? Contact Margot Grant Gould at margot@first5association.org or 510.227.6968.



Family Resiliency				
Bill Number	Author	Description	Position	Status
AB 992	Arambula (D- Fresno)	<p><i>CalWORKs: Baby Wellness and Family Support Home Visiting Program</i></p> <p>This bill would establish the Baby Wellness and Family Support Home Visiting Program that would require the State Department of Social Services to award funds to counties for the purpose of implementing or contracting with specified early home visiting programs to provide voluntary maternal, infant, and early childhood home visiting programs approved by the department and would authorize the funds to be used to coordinate early home visiting services with, among others, diaper bank services.</p> <p><i>Sponsored by the Western Center on Law & Poverty & Children Now</i></p>	Support	<p>Senate Human Services</p> <p><i>Passed in Budget -- \$26.7 million for 2018-19 for mid-year implementation.</i></p>
SB 982	Mitchell (D - LA)	<p><i>CalWORKs: Ending Deep Poverty</i></p> <p>The baseline CalWORKs grant provides basic needs cash aid to low-income families with children to alleviate the impact of poverty on children and help parents overcome barriers to employment. This bill would set a new floor for the CalWORKs grant to ensure the grant level never fell below 50% of the Federal Poverty Line. CalWORKs serves 1.1 million people (80% of whom are children). An increased grant amount will directly provide more support for children and will help stabilize families.</p> <p><i>Sponsored by: Black Women for Wellness California Partnership California Latinas for Reproductive Justice Children's Defense Fund- California Coalition for Humane Immigrant Rights County Welfare Directors Association of California Coalition of CA Welfare Rights Organizations Friends Committee on Legislation of California Parent Voices California Western Center on Law and Poverty</i></p>	Support	<p>Assembly Appropriations</p> <p><i>Passed through the budget - \$400 million for 2018-19</i></p>

Comprehensive Health & Development				
AB 11	McCarty (D–Sacramento)	<p><i>Relating to Medi-Cal: Developmental screenings</i></p> <p>This bill adds language to existing law, requiring the administration of developmental screenings, in alignment with the Bright Futures periodicity schedule, for all children, zero to three, who are enrolled in Medi-Cal. The bill also requires the use of a validated screening tool.</p> <p><i>Sponsored by First 5 Association, First 5 Ls, and Children Now</i></p>	Support	Governor Vetoed
SB 1004	Wiener (D-San Francisco) & Moorlach (R-Orange)	<p><i>Mental Health Services Act: Prevention and Early Diagnosis</i></p> <p>This bill would further define that MHSA Prevention Early Intervention (PEI) must be spent across four primary categories: <u>(1) Childhood trauma prevention and early intervention</u>, (2) Outreach and engagement strategies that target transition age youth, with a priority on partnership with college mental health programs, (3) Early psychosis and mood disorder detection and intervention, (4) Other programs the commission identifies, with stakeholder participation.</p> <p><i>*Requires 2/3 vote for passage</i></p> <p><i>Sponsored by the Steinberg Institute (sponsors of Prop 63, MHSA)</i></p>	Support	Governor Signed
Quality Early Learning				
AB 605	Mullin (D–South San Francisco)	<p><i>Day Care Centers: Birth to first grade license option</i></p> <p>This bill would require the Dept of Social Services to adopt regulations by January 1, 2019, to develop and implement a birth to entering first grade license option for day care centers. The bill would require the regulations to include age-appropriate transition times, a requirement that a single integrated license option list the age groups of children being served at the day care center, and a requirement that all other licensing regulations that apply to a day care center shall also apply to a birth to entering first grade license option.</p> <p><i>Sponsored by the Child Care Resource Center of Greater Los Angeles.</i></p>	Support	Governor Signed

AB 1754	McCarty (D–Sacramento), Friedman, Eduardo Garcia, Bonta	<p><i>Full-Day State Preschool: Eligibility for Enrollment</i> This bill would streamline the eligibility requirements for full-day preschool programs operated at any California public school, including a charter school, that has at least 40% of its pupils being from low-income families, as specified pursuant to Title I, or a community-based organization that contracts with the above-described school or school district. This bill would also require the school districts to enroll the lowest-incomes children first.</p> <p><i>Sponsored by Early Edge & Advancement Project</i></p>	Support if amended <i>First 5 Association requested amendments to ensure the same eligibility requirements be applied to CBOs; the author agreed.</i>	Held in Senate Appropriations
AB 2001	Reyes (D-San Bernardino)	<p><i>Family Child Care Home Education Networks Currently, family child care home education network (FCCHENs) program must include an assessment of each family child care home provider to ensure that services are of high quality and are educationally and developmentally appropriate. This bill would require that tools used to make these assessments be appropriate to family child care home settings, and would require a family child care home education network program to include the maintenance of a developmental portfolio for each child, as provided, and opportunities for parent involvement.</i></p> <p><i>Co-sponsors: Child Care Resource Center & Child Care Development Administrators Associations</i></p>	Support	Held in Senate Appropriations
AB 2292	Aguiar-Curry (D–Winters)	<p><i>Child Care: Reimbursement Rates; start-up cost; grants:</i> <i>This bill would increase access to infant-toddler care for 0-3 year-olds:</i></p> <ul style="list-style-type: none"> • <i>Increases the adjustment factor for infants who are 0 to 18 months of age, and toddlers who are 18 to 36 months of age, and are served in a child day care center, and for infants and toddlers who are 0 to 36 months of age and are served in a family child care home.</i> • <i>Creates the Classroom Planning and Implementation Grant Program at CDE to support general child care and development centers or CSPP programs wanting to open new facilities or convert existing facilities to serve a different age group.</i> • <i>Rebuilds family child care by dedicating \$6 million to the “Family Child Care Recruitment and Training Fund” to targeted outreach, recruitment, training, supplies, and resources for startup costs to recruit a new generation of family child care providers.</i> <p><i>Co-sponsored by: First 5 CA, Child Care Resource Center (CCRC), and Child Care Development Administrators Associations (CCDAA)</i></p>	Support	Held in Senate Appropriations <i>Infant-Toddler adjustment factor passed through the 2018-19 state budget.</i>

<p>AB 2398</p>	<p>Mullin (D-South San Francisco)</p>	<p><i>Child Care Facilities: funding</i> The Child Care Facilities Revolving Fund in the State Treasury provides loans for the renovation, repair, or improvement of an existing building to make the building suitable for licensure for child care and development services, and for the purchase of new relocatable child care facilities. These loans are required to be repaid within 10 years. This bill would extend that timeline to 20 years.</p> <p>Also, the bill would expand CDE’s reporting requirements on the loan fund program to also include loans made for renovations and repairs. Currently reporting is required on the number of funding requests received.</p> <p><i>This bill is a spot bill, however, the Association appreciates the author’s intent and leadership to tackle facilities issues.</i></p>	<p>Support</p>	<p>Dead</p>
<p>AB 2626</p>	<p>Mullin (D–South San Francisco)</p>	<p><i>Child Care and Development Services Act</i> This bill would make a number of changes to family eligibility, contracting, and professional supports to help counties capture more funding allocated to child care each year, including:</p> <ul style="list-style-type: none"> • Allow 2.9 year olds to enroll in CSPP. • Eliminate requirement in CSPP that a minimum of 50% of children served are 4 years old. • Change initial income eligibility to 85% of SMI, adjusted for family size. • Authorize paid professional development days for profession staff. Professional staff are defined as aides, teachers, site supervisors, and directors. • Allow CSPP and CCTR contractors to transfer funds between their CSPP and CCTR contracts <p><i>Sponsored by the State Superintendent of Public Instruction</i></p>	<p>Support</p>	<p>Governor Signed</p>

AB 2023	Caballero (D- Salinas)	<p><i>Child and Dependent Care Tax Credit</i></p> <p>AB 2023 would make the state Child and Dependent Care Expenses Credit refundable, so that low- and moderate-income working families can benefit from the credit and receive a tax refund for their child care expenses.</p> <p>In 2011, the State Legislature made the tax credit non-refundable due to budget shortfalls. This bill would return CA to the previous policy.</p> <p>The LAO reported that families earning under \$50,000 annually receive no benefit under the current non-refundable tax credit.</p> <p>The availability of this refundable provision is contingent upon appropriation by the Legislature.</p> <p><i>Sponsors: California Child Care Resource & Referral Network – Co-Sponsors: Children’s Defense Fund – California, California Alternative Payment Program, Association California Catholic Conference, Inc. Coalition of California Welfare Rights Organizations, Inc.</i></p>	Support	Held in Senate Appropriations
AB 2960	Thurmond (D-Richmond)	<p><i>Child Care and Development Services: Online Portal</i></p> <p>This bill would require the Superintendent, on or before June 30, 2022, to develop and post on the department’s Internet Web site, for use by the general public, an online portal for the state’s comprehensive child care and development services. The bill would require the Superintendent, in planning for future enhancements to the online portal, to convene a workgroup made up of specified stakeholders, including First 5 county commissions, before June 30, 2019.</p> <p><i>Sponsored by Resource & Referral Network</i></p>	Support	Governor Signed



Monday October 15, 2018

Agenda Item 8.0

APPROVE and AUTHORIZE the Executive Director or his designee to execute a 3-year lease agreement with one 3-year renewal option with 1485 Civic, LLC for a 9,232 square foot suite located at 1485 Civic Court, Suite 1200, Concord, CA.



**Staff Report
October 15, 2018**

ACTION: X
DISCUSSION: _____

TITLE: Consider approving and authorizing the Executive Director or his designee to execute a 3-year lease agreement with 1485 Civic, LLC, for a 9,232 square foot space located at 1485 Civic Court, Suite 1200, Concord, CA.

Background:

On November 19, 2007, First 5 Contra Costa entered into a lease with the owners of 1485 Civic Court, Suite 1200, Concord, CA for a term of 64 months, with one option to extend the lease for 5 years. The lease was later amended on September 6, 2013 to revise the termination date to December 31, 2018.

The new lease is scheduled to commence on January 1, 2019. It will have an initial term of 3 years, with one option to renew for 3 additional years. The monthly rent will be \$2.00 per square foot with 3% annual increases thereafter. First 5 will also be responsible for paying common area maintenance charges, operating expenses, property taxes and insurance as is the current practice.

The landlord will also be responsible for tenant improvements in the suite that include new carpet and paint in high traffic areas (conference rooms and lobby).

Fiscal:

The total financial impact for the 3-year lease is \$684,844.53. If the additional 3-year renewal option is executed, the total 6-year financial impact is \$1,433,192.64.

Recommendation:

Approve and authorize the Executive Director or his designee to execute a 3-year lease agreement with one 3-year renewal option with 1485 Civic, LLC for a 9,232 square foot space located at 1485 Civic Court, Suite 1200, Concord, CA.



Monday October 15, 2018

Agenda Item 9.0

APPROVE and AUTHORIZE the Executive Director or his designee to execute a 1-year lease agreement with two 1-year renewal options with 1485 Civic, LLC for approximately 195 square foot suite located at 1485 Civic Court, Suite 1339, Concord, CA.



**Staff Report
October 15, 2018**

ACTION: X
DISCUSSION: _____

TITLE: Consider approving and authorizing the Executive Director or his designee to execute a 3-year lease agreement with 1485 Civic, LLC, (“Landlord”) for a 195 square foot space located at 1485 Civic Court, Suite 1339, Concord, CA.

Background:

On June 1, 2015, First 5 Contra Costa entered into a one-year lease to rent a 315 square foot suite located at 1485 Civic Court, Suite 1476, Concord, CA (“Suite 1476”). The lease contained an option to extend the term for one year. First 5 exercised its option to extend the lease on April 29, 2016, thereby extending the term to May 31, 2017. On June 1, 2017, First 5 entered into a new lease for Suite 1476 with an expiration date of December 31, 2018. The suite is used to store Help Me Grow program supplies and materials and serves as an additional small meeting space.

Prior to the expiration of the lease for Suite 1476, the Landlord negotiated with First 5 to move the contents of Suite 1476 into Suite 1339 in order for the Landlord to remodel and occupy the majority of the second floor. Suite 1339 is located on the first floor and consists of 195 square feet (“Suite 1339”). The lease includes the use of a small conference room, access to a small kitchen, and Wi-Fi. The lease for Suite 1339 will be for 1-year, with two 1-year renewal options, commencing on January 1, 2019. The rent will remain at \$500 per month with no increases.

First 5 has negotiated tenant improvement that include new carpet and paint to be completed within 90 days of the lease commencement. The Landlord paid for all relocation costs.

Fiscal:

The total financial impact for the lease, if both renewal options are executed, is \$18,000.00. This lease is 100% grant funded.

Recommendation:

Approve and authorize the Executive Director or his designee to execute a 1-year lease agreement with two 1-year renewal options with 1485 Civic, LLC for approximately 195 square foot space located at 1485 Civic Court, Suite 1339, Concord, CA.