



## Commission Meeting MINUTES

Monday, December 3, 2018, 6:00 pm  
1485 Civic Court, Suite 1200  
Large Conference Room  
Concord, CA

### 1.0 Call to Order and Roll Call

The meeting was called to order at 6:07 PM

Chair Gareth Ashley began the meeting with introductions from all attendees.

Commissioners in attendance were:

Marilyn Lucey, Lee Ross for PJ Shelton, John Jones, Dr. Christopher Farnitano, Kathy Gallagher, and Kathy Marsh.

Also present was Deputy County Counsel Keiko Kobayashi.

Not present were Commissioners Dr. Rocio Hernandez, PJ Shelton, Supervisor Diane Burgis, Alternates Monica Merrill, Matt Regan, Supervisor Candace Andersen, Katharine Mason and Roslyn Gentry.

### 2.0 Public Comment

There were no comments from the public.

### 3.0 Approval of Consent Calendar

A motion was made by Kathy Gallagher seconded by John Jones to approve the consent calendar.

**AYES:** Marilyn Lucey, Lee Ross for PJ Shelton, John Jones, Dr. Christopher Farnitano, Kathy Gallagher, and Kathy Marsh.

**NOES:** None

**ABSTAIN:** None

The consent calendar was **APPROVED**.

### 4.0 Consider for discussion any items removed from the consent calendar.

There were no items removed from the consent calendar.

### 5.0 Recognize First 5 staff who have surpassed milestones and appreciate the entire staff for their continuing dedication and accomplishment.

The Commission has adopted the practice of annually appreciating First 5 staff and recognizing those who have surpassed milestones. The following staff were recognized:

Rhea Laughlin, Community Engagement Program Officer for 15 years of service.

Randy Blackstock, Family Support Program Assistant II for 10 years of service.

Edirle Menezes, Early Childhood Education Program Officer for 5 years of service.

Gabi Rivas, Community Engagement Coordinator for 5 years of service.

After the recognition, Gareth Ashley led the Commission into a brief session thanking First 5 Contra Costa staff for their work and accomplishments in making a difference in the lives of young children in Contra Costa County.



**6.0 Recognize Wanda Session's 8 years of service to First 5 Children & Families Commission.**

Sean Casey thanked and recognized Health Services Alternate Wanda Session's 8 years of service to the First 5 Children & Families Commission. Wanda's first meeting was November 1, 2010. She recently retired after over 30 years of service in the Health Services Department.

**7.0 Presentation of the 2018 Year in Review**

Sean gave a PowerPoint presentation of the 2018 Year-In-Review. He noted the following highlights:

Over 8,800 children, 1,160 parents and 2300 providers (unduplicated numbers) were directly served in First 5's principal funded initiatives.

In the Family Support Initiative over 525 parents participated in Welcome Home Baby home visiting and over 275 parents and other caregivers participated in Triple P parenting classes. Over 2,000 children and 2,100 parents participated in First 5 Centers activities. We made significant progress in East County where we broke ground on the new Pittsburg site and held the grand opening of the Antioch site. These were significant community events that brought together the community, staff, families, elected officials and other leaders.

The Early Intervention Initiative reported over 3,500 developmental screenings performed and over 375 professionals trained in screening, childhood trauma and early intervention. We mounted a significant social marketing campaign for the Help Me Grow (HMG) initiative and through 211.org received 725 calls from parents of children age 0-5 and made 500 referrals for parents and caregivers to essential services for children.

One hundred and fifty-eight sites continued to participate in the Quality Matters in FY 17-18 with 48 additional sites recruited for FY 18-19; 67% of the current rated sites are at the QRIS high quality levels.

Our advocacy efforts continued to expand, as the Family Economic Security Partnership held sessions for over 38 participating agencies on ballot initiatives, the 2020 Census, ethical storytelling, housing and poverty.

With the rollout of the Kindergarten Readiness Assessment (KRA) we held our first Coffee & Kids Policy Breakfast for a broad audience of agency directors, elected officials, school district representatives and others to talk about how we can unite our resources on behalf of young children. Supervisor John Gioia and State Senator Bill Dodd were both active participants.

The Community Engagement program was a recipient of the "Movement Voice Award" from the Faith Alliance for a Moral Economy. Community Engagement provided community level data on the effects of housing insecurity on children to a report developed by the Raise the Roof Coalition. And notably, so far over \$2.5 million has been invested in park improvements by local cities as the result of the Regional Groups assessment and advocacy for improved parks in their communities.

Looking forward to 2019, we expect to roll out the "Ready Community, Ready Schools, Ready Families" project; hold the grand opening of the East County First 5 Center; have our second Coffee and Kids policy breakfast; and look forward to what the new Governor may have in mind for young children.

**8.0 Annual Report to First 5 California for Fiscal Year 2017-2018.**

- (a) Public Hearing on First 5 Contra Costa's Annual Report for Fiscal Year 2017-2018  
The commission is statutorily required to have a public hearing on its annual report to the State.

Chair Gareth Ashley opened the public on the annual report to California First 5 for the fiscal year 2017-2018. He informed the Commission that the collected data from all First 5s is used by the First 5 Association to educate funders, advocates and legislators about the statewide impact of First 5.

Sean reported that the findings and data support the year-end were highlighted on the Year In Review presentation. Highlights of the summary include AR1 budget financials (our funding in their terms), essentially our annual expenditure. The format of the summary was prescribed by the state.

There were no questions from the Commission.  
The Chair closed the public hearing.

- (b) Adopt the Annual Report to First 5 California for Fiscal Year 2017-2018  
A motion was made by Kathy Marsh seconded by Marilyn Lucey to adopt the annual report to First 5 California for Fiscal Year 2017 – 2018.

**AYES:** Marilyn Lucey, Lee Ross for PJ Shelton, John Jones, Dr. Christopher Farnitano, Kathy Gallagher, and Kathy Marsh.

**NOES:** None

**ABSTAIN:** None

The consent calendar was **APPROVED**.

**9.0 Contract Amendment No. 3 to Agreement for Architectural Design Services for Renovation of Commission's Property at 355 E. Leland Road, Pittsburg, CA**

Sean reported that the third amendment to the contract would allow the Consulting Services Agreement with Loving Campos Associates, Architects, Inc. dba LCA Architects, Inc. to increase the payment limit by \$52,674.92 to a new payment limit of \$223,679.92 to provide and install computer network (IT) and audio-visual (AV) systems for the renovation of the Commissioner's property at 335 E. Leland Road, Pittsburg CA.

A motion was made by Kathy Gallagher, seconded by Lee Ross, to approve the contract amendment No. 3 to Agreement for Architectural Design Services for Renovation of Commission's Property at 355 E. Leland Road, Pittsburg, CA

**AYES:** Marilyn Lucey, Lee Ross for PJ Shelton, John Jones, Dr. Christopher Farnitano, Kathy Gallagher, and Kathy Marsh.

**NOES:** None

**ABSTAIN:** None

The consent calendar was **APPROVED**.

**10.0 Consider approving the Slate of Officers of the Commission for 2019:**

Nominating Committee member, Lee Ross introduced the new Slate of Officers for the Commission for calendar year 2019. He thanked them all for taking the time to serve.

**Chair:** Gareth Ashley

**Vice-Chair:** John Jones

**Secretary / Treasurer:** Marilyn Lucey

**Additional Non-Voting Member:** Lee Ross

Dr. Farnitano made a motion, and Kathy Gallagher seconded to approve the Slate of Officers of the Commission for 2019.

**AYES:** Marilyn Lucey, Lee Ross for PJ Shelton, John Jones, Dr. Christopher Farnitano, Kathy Gallagher, and Kathy Marsh.

**NOES:** None

**ABSTAIN:** None

The consent calendar was **APPROVED**.

**11.0 Consider approving the standing meetings for 2019**

Sean proposed to the Commission to consider approving the new meeting schedule. The meetings will now occur on the second Mondays of the designated months. If approved, a calendar invite will be sent to all the Commissioners.

Marilyn Lucey made a motion seconded by Kathy Marsh to approve the consent calendar.

**AYES:** Marilyn Lucey, Lee Ross for PJ Shelton, John Jones, Dr. Christopher Farnitano, Kathy Gallagher, and Kathy Marsh.

**NOES:** None

**ABSTAIN:** None

The consent calendar was **APPROVED**.

**12.0 Executive Director's Report**

Sean Casey provided the following report:

My report is quick, just to update you on a few staff activities. First, I'd like to welcome Brian Kelley to our midst. He is our new communications assistant and will be working on our communications plan, branding, and social media. He also did the very nice PowerPoint presentation you saw this evening. A resident of Concord, he is a distance runner, and has been a marketing and social media consultant to athletes and sports companies in the past. He was a graphic and web designer for the SF Chronicle and SFGate as well. We're happy to have him on board with us!

Last week I let you know that Sarah Crow will be leaving us at the end of December. She will be with the First 5 Association as it takes on a very exciting grant from the JB Pritzker Foundation to improve CA health policy for children 0-3. In that role she will have the opportunity to influence funding for developmental screening, early intervention, social/emotional development, home visiting and prevention of all kinds in the early



years. In the last two years she has been able to raise our local and state advocacy game, while improving our evaluation and research efforts. We will miss her, but we are glad to have had her for the time that we did and look forward to her future success.

Finally, we learned just this afternoon that the Employment and Human Services Department's application for CalWORKS funds for home visiting was accepted, with \$1.2 million for the initial 18 months of operation. This application was a collaborative effort on the part of EHSD's Workforce Services Bureau, the Community Services Bureau's Early Head Start program, the Health Services Department's Nurse-Family Partnership program and First 5. CalWORKS funding for home visiting was included in the state budget for the first time this year, as a result of advocacy on the part of our state association and other advocates. It's a great step forward for family support and strengthening efforts in Contra Costa.

**13.0 Communications**

None Received.

**14.0 Commissioner F.Y.I. Updates**

There were none.

**15.0 Adjourn**

The next Commission meeting is on February 11, 2019.

The meeting was adjourned at 7:07 PM.