



Commission Meeting MINUTES

Monday, September 9, 2019, 6:00 pm
1485 Civic Court, Suite 1200
Large Conference Room
Concord, CA

1.0 Call to Order and Roll Call

The meeting called to order at 6 PM by chair Gareth Ashley followed by introductions from attendees.

Commissioners present: Dr. Rocio Hernandez, PJ Shelton, Gareth Ashley, Supervisor Diane Burgis, Dr. Christopher Farnitano, Katharine Mason for Kathy Gallagher and Roslyn Gentry for Kathy Marsh.

Alternates present: Genoveva Garcia Calloway, Lee Ross.

Deputy County Counsel Keiko Kobayashi was present.

Absent: Commissioners Marilyn Lucey, John Jones, Kathy Gallagher, Kathy Marsh and Alternates Monica Merrill, Matt Regan, Supervisor Candace Andersen.

2.0 Public Comment

There were no comments from the public.

3.0 Approval of Consent Calendar

Katharine Mason made a motion to approve the consent calendar, seconded by Diane Burgis.

AYES: Rocio Hernandez, Gareth Ashley, Diane Burgis, Christopher Farnitano, Katharine Mason for Kathy Gallagher and Roslyn Gentry for Kathy Marsh.

NOES: None

ABSTAIN: PJ Shelton

ABSENT: Marilyn Lucey, John Jones, Kathy Gallagher, Kathy Marsh.

Motion **APPROVED**.

5.0 Presentation of reports from the First 5 Center Community Advisory Councils (CAC)

This year, all five CACs combined their presentation for the Commission.

Family Support Program Officer Lisa Korb opened the presentation by introducing presenters: Wendy Galindo (Antioch), Stacy Fritzberg (Delta), Rupert Martinez (West County), Michelle Carpi (Monument), Anabelle Powell (East County).

Each of the First 5 Centers has a Community Advisory Council, with members comprised of parent volunteers from the neighboring communities. They conducted a community needs assessment in order to solicit parent input regarding programming at their respective Center. CAC members learned to devise surveys and interviews, analyzed the data they gathered and prepared presentations with recommendations. Each CAC used the "Five Protective Factors" as the basis of their work. The Protective Factors -- Parental Resilience, Concrete Support in Times of Need, Knowledge of Parenting and Child



Development, Social Emotional Development of Children, and Social Connections – are the foundation of the Strengthening Families framework. The CEC members’ presentation touched on what they have learned individually about how the life stories have affected them as parents, and on what they have learned in gathering information from parents in the community.

After their presentation, Commissioners strongly appreciated the group for their excellent presentation and thanked the CAC members for reminding them why First 5 Contra Costa does what it does. Commissioner PJ Shelton encouraged the CACs and offered to provide further assistance in the CAC’s development.

6.0 Consider accepting the final financial report for fiscal year 2019-2020.

Sean Casey pointed out that the report is for the fiscal year 2018-2019, not 2019-2020. Finance Manager Marnie Huddleston provided the following highlights from the report:

- a) Prop 10 and Prop 56 (the backfill) totals came up to 95% of the budget.
- b) First 5 California IMPACT grants (cost reimbursement grants) came up to 90% of the budget for the Early Learning Quality program.
- c) The last payment \$300,000 of the Thomas J. Long Foundation Help Me Grow Grant and is expected to last until the next fiscal year.
- d) Have received \$220,000 from The Leshner Foundation (first payment from the 1.2 million total to improve school readiness for East County children.)
- e) Received final \$100,000 from Sunlight Giving to support of families with young children. This is the final installment of the three-year, \$300,000.
- f) Mental Health Services Act grant from the county that supports half of the Triple P parenting program.
- g) Interest income \$475,000 on our fund balance
- h) Miscellaneous grants including those recently received for Community Engagement totaling \$262,996.

Sean calls attention to the fund balances items and the Commission will determine how much to set aside for the next three years programs at the upcoming October Strategic Plan Meeting:

- a) Capital Assets: \$841,227 – funds that the commission set aside in 2003 for First 5 centers’ development.
- b) Contingency Fund: \$7,500,000 – established in 2011 to ensure programs continue if F5 funding were to be disrupted.
- c) Remaining unassigned funds: \$4,834,207

Gareth Ashley noted that non-Prop 10 funds were higher and suggested we could look further into more funding opportunities.

Marnie added that the on-site portion First 5 Contra Costa audit was just completed last week. The final audit will come to the Commission in October.

Chris Farnitano made a motion, seconded by Rocio Hernandez to consider accepting the final financial report for fiscal year 2018-19.



AYES: Rocio Hernandez, PJ Shelton, Gareth Ashley, Diane Burgis, Christopher Farnitano, Katharine Mason for Kathy Gallagher and Roslyn Gentry for Kathy Marsh.

NOES: None

ABSTAIN:

ABSENT: Marilyn Lucey, John Jones, Kathy Gallagher, Kathy Marsh.

Motion **APPROVED.**

7.0 Consider appointing the nominating committee for 2020 Officers Election Action

Staff recommended to the Commission to appoint the following nominating committee members for 2020 Election: Chair Matt Regan, members Katharine Mason and Lee Ross.

Diane Burgis made a motion, seconded by Chris Farnitano to appoint to the nominating committee for the 2020 Officers Election.

AYES: Rocio Hernandez, PJ Shelton, Gareth Ashley, Diane Burgis, Christopher Farnitano, Katharine Mason for Kathy Gallagher and Roslyn Gentry for Kathy Marsh.

NOES: None

ABSTAIN:

ABSENT: Marilyn Lucey, John Jones, Kathy Gallagher, Kathy Marsh.

Motion **APPROVED.**

8.0 Ad Hoc Executive Director Search sub-committee report

PJ Shelton gave the following report:

The Ad hoc Search Committee was appointed at the June Commission meeting and is comprised of PJ Shelton, Marilyn Lucey, Lee Ross, Rocio Hernandez, and John Jones as an alternate for Marilyn. The group has met four times:

First meeting: July 8

- Discussed the overall process for recruiting and selecting the next ED
- Sketched out a timeline through the end of the year
- Discussed how staff could be involved in the process
- Directed staff to initiate RFA for the search consultant

Second meeting: Aug 5, by phone

- Reviewed the existing job description and discussed what may be wanted in the next ED
- Agreed to meet with staff to hear their hopes and concerns for the transition
- Proposed have two staff "liaisons" to participate in committee meetings

Third meeting: August 20

- Reviewed applications for the search consultant and selected CPS-HR
- Rocio and Marilyn met with staff for a robust discussion
- Three staff liaisons identified, representing all staffing levels: Wanda Davis, Lauren Wagner, Alex Khu

Fourth meeting: Today, September 9, 2019

- First meeting with the recruiters

9.0 Executive Director Report

Sean Casey gave the following report:

New Funding: EBCF, Sunlight Giving

This summer a new funder, the East Bay Community Foundation, lined up to support our community engagement efforts. They join other funders, including the San Francisco Foundation, the Y&H Soda Foundation, and Sunlight Giving in providing general operating support for the regional groups' work on parks, housing and other issues affecting families. Sunlight Giving has also indicated they will continue to support our First 5 Centers; we submitted a renewal application in August.

IMPACT 2020

The California First 5 Commission has approved three years of funding for IMPACT 2020. F5CA and the state Department of Education are shifting the statewide QRIS program to the CDE and the local work will be changed as a result. Though we do not know what our allocation will be, we do know that they will be for quality development among non-subsidized programs, which differs from what we currently support. We expect to continue to receive state funds from our COE, which we expect will continue to support our coaching and other activities in state preschools and similar programs. Edirle Menezes and I will attend a meeting Wednesday in Sacramento when we expect much of the details will be revealed.

October 23 Strategic Planning Retreat:

By now, you should have October the 23rd saved on your calendar. We expect to have a draft plan for you by then that will have the following sections: Landscape, Systems Change; Fiscal Plan; Program Sustainability. The first two we covered in our July retreat. In this next meeting we will go deeper into the fiscal picture and fix on the resources we expect to have available for the next three years. We will then walk through recommendations to sustain programs over that period. We will also have some business items on the agenda as well.

Census 2020

Census 2020 efforts will begin in earnest this fall. The First 5 Centers had a training on the census and will be applying for some county funds to do outreach – as will the community engagement program. There are flyers available in English and Spanish on why it is important to reach children 0-5 – an undercounted population. Please take copies (on the front table) and let us know if you need more. You can also stay up to date with census-related activities by signing up on the county's website – just type in Census 2020 Contra Costa and sign up under "Be Our Partner" and you will get all info, access to resources, funding notices, etc.

Next FESP Meeting

FESP is holding a meeting on Oct 22 on budget equity with Dan Geiger from the Budget Justice Coalition and Sarah Treuhaft from Policy Link on an amazing new data tool called the Equity Atlas – all are welcome and there are Save the Date flyers also on the table.

10.0 Communications

- None received



11.0 Commissioner F.Y.I. Updates

Katharine announced that the First 5 seat on Head Start Policy Council is vacant. She thanked Lee Ross for serving for the last two years, and is looking for Commissioners who might be interested. The seat for First 5 is also about making a stronger connection between Head Start parents and First 5 programs. The meeting occurs every month third Wednesday of the month 6 to 8 pm at 400 Ellinwood in Pleasant Hill.

Cio Hernandez wanted to acknowledge the West County First 5 Center, which for the second year collaborated with National Night Out. Cio is also presenting her research at the Fatherhood and Families conference in February and wondering if there will be a First 5 presence there. The conference mostly will focus on trauma. Her research is on Adverse Childhood Experiences and smartphone applications.

Dr. Farnitano announced that he is speaking at Richmond City Council Meeting to propose a moratorium of sales of e-cigarettes vaping devices. This in response to the escalating cases of lung injury due to the use of these devices, and response to the epidemic rise of teenage use of these devices.

12.0 Adjourn

The meeting adjourned at 7:12 pm.

The next meeting is the Special Meeting of the Commission, on October 23, 2019 @ 9 am at the Pleasant Hill Community Center, in the Soroptomist Room.