



**Special Commission Meeting  
MINUTES**

November 17, 2020, 6:00 pm

**1.0 Call to Order and Roll Call**

Chair Marilyn Cachola Lucey called the November Special Commission meeting to order at 6:05 pm. Due to COVID-19, the meeting was held on a web-based platform. The Chair introduced meeting protocols.

Commissioners present on roll call were:

District 2: Marilyn Cachola Lucey

District 3: Lee Ross

District 4: Gareth Ashley

District 5: John Jones

Health Services: Dan Peddycord for Dr. Chris Farnitano

Children & Families Services: Kathy Marsh

Also present was Deputy County Counsel Keiko Kobayashi.

Absent were Commissioners Dr. Rocio Hernandez, Health Services Dr. Chris Farnitano, BOS Diane Burgis, EHSD Kathy Gallagher. Absent were Alternates Genoveva Garcia Calloway, Matt Regan, BOS Candace Andersen, and CFS Roslyn Gentry.

**2.0 Public Comment**

There were no comments from the public.

**3.0 Approval of Consent Calendar**

There were no items pulled from the Consent Calendar for further discussion.

A Motion was made by Lee Ross, seconded by Dan Peddycord to approve the consent calendar.

All in favor by roll call:

District 2 – Marilyn Cachola Lucey – Aye

District 3 – Lee Ross – Aye

District 4 – Gareth Ashley – Aye

District 5 – John Jones – Aye

Health Services: Dan Peddycord for Dr. Chris Farnitano – Aye

Children & Families Services – Kathy Marsh – Aye

NOES: None

ABSTAIN: None

Absent: Dr. Rocio Hernandez, Health Services Dr. Chris Farnitano, BOS Diane Burgis, EHSD Kathy Gallagher, Alternates Genoveva Garcia Calloway, Matt Regan, BOS Candace Andersen, and CFS Roslyn Gentry.

Motion was **APPROVED**.

**4.0 Consider for discussion any items removed from the consent calendar.**

There were no items pulled from the Consent Calendar for further discussion.

**5.0 Consider accepting the Fiscal Year 2019-2020 Financial Audit**

The Chair open the public hearing on the First 5 Contra Costa Annual Financial Audit for Fiscal Year 2019-2020 at 6:09 pm.

James Ramsey from Eide Bailly CPAs & Business Advisors gave the following report:

The presentation goes over the letter significant pieces, compliance financial statements.

We audited the financial statements of the First 5 Contra Costa Children and Families Commission, and as of and for the fiscal year ended June 30, 2020, we have issued our report dated November 6, 2020. His report summarized the PDF report attached.

- a) Our Responsibility in Relation to the Financial Statement Audit under Generally Accepted Auditing Standards and Government Auditing Standards. We did not have any independent consideration. No accounting policies.
- b) We conducted our audit consistent with the planned scope and timing we previously communicated to you.
- c) The engagement team have complied with all relevant ethical requirements regarding independence. The most sensitive accounting estimates affecting the financial statements are related to the net pension liability and net other post-employment benefits (OPEB) liability.
- d) We encountered no significant difficulties in dealing with management relating to the performance of the audit. No disagreements arose during the course of the audit.
- e) Management informed us that there were no consultations with other accountants regarding auditing and accounting matters.
- f) The audit gave a clean opinion. In the normal course of our professional association with the Commission, we generally discuss a variety of matters. None of the matters discussed resulted in a condition to our retention as the Commission's auditors.

Section significant deficiencies:

We reported none. We did not even have a control deficiency letter.

All 3 opinions we provide are all clean opinions.

Received public comment:

- Gareth: Congratulations to Ruth and staff for clean opinions.

No further questions after.

The Chairwoman closed the public hearing at 6:25 pm.

Kathy Marsh made a motion, seconded by Lee Ross to adopt the Annual Financial Audit for Fiscal Year 2019-2020.

All in favor by roll call:

District 2 – Marilyn Cachola Lucey – Aye



District 3 – Lee Ross – Aye

District 4 – Gareth Ashley – Aye

District 5 – John Jones – Aye

Health Services: Dan Peddycord for Dr. Chris Farnitano – Aye

Children & Families Services – Kathy Marsh – Aye

NOES: None

ABSTAIN: None

Absent: Dr. Rocio Hernandez, Health Services Dr. Chris Farnitano, BOS Diane Burgis, EHSD Kathy Gallagher, Alternates Genoveva Garcia Calloway, Matt Regan, BOS Candace Andersen, and CFS Roslyn Gentry.

Motion was **APPROVED**.

#### **6.0 Annual Report to First 5 California for Fiscal Year 2019-2020.**

Chairwoman Marilyn Lucey began the public hearing on the First 5 Contra Costa's Annual Report for FY 2019-2020 at 6:27 pm.

Ruth introduced First 5 Contra Costa's Communications Manager, Natalie Blackmur, Database Coordinator, Sarah Burke and Evaluation Analyst, Tatiana Hill to present the Annual Report to First 5 California. They gave a slide presentation with this report:

- a) The team explained the First 5 CA's defined result areas and shared First 5 Contra Costa's total expenditures (\$10,150,257) in FY19-20 mapped to those expenditures: Improved Systems of care (\$546,344), Improved Child Health (\$3,021,507), Improved Child Development (\$2,378,131), Improved Family Functioning (\$4,204,275). The report also shared total population served (children, caregivers, and providers), as well as population served by the state-defined Result Areas.
- b) The report also included Contra Costa Demographic data serving our local children, their primary caregivers and providers, information of Race/Ethnicity of children and primary caregivers served.

After the presentation, there were questions and comments from the panel:

John Jones commented that it would have been helpful to see the race percentages Families, Parents, Primary Caregivers, and Providers.

Dan Peddycord commented that there seems to be low participation coming from the Black and African American families.

Ruth responded that current program and strategy efforts reflect First 5 Contra Costa's response to address this disproportionality in family participation. Intentional and strategic efforts are in progress to prioritize outreach and retention of Black and African American families in our First 5 Centers and other programmatic areas. Programs such as Ready Kids East County specifically reach out to this demographic.



Gareth asked: When will First 5 CA's report be released with local Commissions accomplishments, so we can see First 5 Contra Costa results and data?

Ruth: First 5 CA will be releasing it early next year.

Marilyn: Participation of Hispanic/ Latino is about 25% in our populations. Can your staff say how you are being successful in outreach and engagement of Hispanic Latino population?

John: In the early years of First 5, there was a direct effort made to reach out to the Latino Community. There has been increase in this demographic due to these efforts.

Marilyn: How do you plan to strategize to get the African American families?

Ruth: One specific strategy we used to engage Latinx families was to promote staff at the First 5 centers that mirror the communities we serve; we can do a better job in this area with the Black and African American community and the staff at our centers. That is part of our current growth. We have multiple initiatives in progress integrating strategic moves to diversify our staff so that they are representative of our populations to include African American representation.

Camilla: We are looking at service delivery from in our F5 Centers and how on how best to support our African American Families.

Marilyn: in terms of our programs in the East County>

Camilla: Yes, and for Ready Kids, including our design team is comprised of African American leaders throughout the community.

Sarah: We just hired a new center director who is African American in Antioch / Delta Area.

Marilyn closed public hearing at 6:55 pm

Lee Ross made a motion, seconded by John Jones to adopt the Annual Report to First 5 California for FY 2019-209

All in favor by roll call:

District 2 – Marilyn Cachola Lucey – Aye

District 3 – Lee Ross – Aye

District 4 – Gareth Ashley – Aye

District 5 – John Jones – Aye

Health Services: Dan Peddycord for Dr. Chris Farnitano – Aye

Children & Families Services – Kathy Marsh – Aye

NOES: None

ABSTAIN: None

Absent: Dr. Rocio Hernandez, Health Services Dr. Chris Farnitano, BOS Diane Burgis, EHSD Kathy Gallagher, Alternates Genoveva Garcia Calloway, Matt Regan, BOS Candace Andersen, and CFS Roslyn Gentry.

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Motion was **APPROVED**.

**7.0 Commissioner F.Y.I. Updates**

There were no updates.

**8.0 Adjourn**

Meeting adjourn at 6:57 pm.