



## Commission Meeting

### A G E N D A

**Monday, June 12, 2023, 6:00 pm First 5 Contra Costa, Conference Center**  
4005 Port Chicago Hwy., Suite 120, Concord CA 94520

The Commission meeting will be accessible in-person and via virtual webinar to all members of the public. Persons who wish to address the Commission during public comment or with respect to an item on the agenda may call in during the meeting by dialing 669-444-9171 or 669-900-6833 or use the “raise your hand” feature in the Zoom app. The Commission Chair may reduce or eliminate the amount of time allotted to read comments at the beginning of each item or public comment period depending on the number of comments and the business of the day. Your patience is appreciated.

#### Virtual Webinar Information:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82459323283>

**Webinar ID: 824 5932 3283**

#### 1.0 Convene, call to order, and roll call

#### 2.0 Public Comment

*The public may comment on any item of public interest within the jurisdiction of the First 5 Contra Costa Children and Families Commission. In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on the item may occur.*

#### 3.0 Approve the Minutes from the April 17, 2023 Commission Meeting

**Action**

#### 4.0 Approval of Consent Calendar

**Action**

*A Commissioner or member of the public may ask that any of the following consent items be removed from the consent calendar for consideration under Item 4.*

##### 4.1 Accept the Minutes from the April 17, 2023 Executive Committee Meeting

##### 4.2 Approve the Contracts Docket

4.2.1 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with Contra Costa Crisis Center to maintain a web-based database of Contra Costa Human Services ([www.211database.org](http://www.211database.org)) for children birth through age five and their families and to oversee the Help Me Grow 211 call center, in an amount not to exceed \$218,046, for term July 1, 2023 to June 30, 2024. FY2023-24 budget line: Early Intervention Initiative: Coordinated System of Care, Help Me Grow Services (\$408,947). Funded 100% Prop 10 funds.

4.2.2 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with Counseling Options & Parent Education Support Center Inc. to provide Triple P classes to parents with children ages birth to 5 years old utilizing certified trainers with skill sets in serving the developmental needs of young children and their families throughout Contra Costa County, in an amount not to exceed \$144,014, for term July 1, 2023 to June 30, 2024. FY 2023-24 budget line: Early Intervention Initiative: Triple P Positive Parenting (\$194,655). Funded \$92,023 from Prop 10 funds, \$10,609 from Dean & Margaret Lesher Foundation and \$92,023 from Contra Costa Health Services-Behavioral Health Services Division/Mental Health funds.

- 4.2.3 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with ASPIRANET (Antioch First 5 Center) to provide classes, workshops, presentations, resource and referral services, child developmental screenings, drop-in availability, opportunities for community involvement, and special events, in an amount not to exceed \$1,575,000, for term July 1, 2023 to June 30, 2026. FY 2023-24 budget line: (\$525,000 year-1), (\$525,000 year-2), (\$525,000 year-3) Family Support Initiative: First 5 Centers (\$3,567,529). Funded 100% Prop 10 funds.
- 4.2.4 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with ASPIRANET (Delta First 5 Center) to provide classes, workshops, presentations, resource and referral services, child developmental screenings, drop-in availability, opportunities for community involvement, and special events, in an amount not to exceed \$1,575,000, for term July 1, 2023 to June 30, 2026. FY 2023-24 budget line: (\$525,000 year-1), (\$525,000 year-2), (\$525,000 year-3) Family Support Initiative: First 5 Centers (\$3,567,529). Funded 100% Prop 10 funds.
- 4.2.5 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with Bay Area Community Resources (Monument First 5 Center) to provide classes, workshops, presentations, resource and referral services, child developmental screenings, drop-in availability, opportunities for community involvement, and special events, in an amount not to exceed \$1,575,000, for term July 1, 2023 to June 30, 2026. FY 2023-24 budget line: (\$525,000 year-1), (\$525,000 year-2), (\$525,000 year-3) Family Support Initiative: First 5 Centers (\$3,567,529). Funded 100% Prop 10 funds.
- 4.2.6 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with Bay Area Community Resources (West County First 5 Center) to provide classes, workshops, presentations, resource and referral services, child developmental screenings, drop-in availability, opportunities for community involvement, and special events, in an amount not to exceed \$2,109,750, for term July 1, 2023 to June 30, 2026. FY 2023-24 budget line: (\$703,250 year-1), (\$703,250 year-2), (\$703,250 year-3) Family Support Initiative: First 5 Centers (\$3,567,529). Funded 100% Prop 10 funds.
- 4.2.7 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with Lincoln (East County First 5 Center) to provide classes, workshops, presentations, resource and referral services, child developmental screenings, drop-in availability, opportunities for community involvement, and special events, in an amount not to exceed \$2,109,750, for term July 1, 2023 to June 30, 2026. FY 2023-24 budget line: (\$703,250 year-1), (\$703,250 year-2), (\$703,250 year-3) Family Support Initiative: First 5 Centers (\$3,567,529). Funded 100% Prop 10 funds.
- 4.2.8 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with Applied Survey Research, Inc. to provide data analysis and evaluation support, in an amount not to exceed \$125,000, for term July 1, 2023 to June 30, 2024. FY 2023-24 budget line: Evaluation: Professional Services (\$388,400). Funded 100% Prop 10 funds.
- 4.2.9 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with Baby Builders, Inc. to provide developmental playgroups, curriculum, materials, staffing, and site coordination support and program oversight, in an amount not to

exceed \$103,437, for term July 1, 2023 to June 30, 2024. FY 2023-24 budget line: Early Intervention Initiative: Coordinated System of Care, Help Me Grow Services: (\$408,947). Funded 100% Prop 10 funds.

- 4.2.10 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with Full Court Press Communications Incorporated, in an amount not to exceed \$60,000 to provide communications services, ongoing support and consultation for First 5 Contra Costa for term July 1, 2023 to June 30, 2024. FY 2023-24 budget line: Policy Advocacy & Communications Strategies, Communications: (\$377,308). Funded 100% Prop 10 funds.
- 4.2.11 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with Hubbe, Inc. to implement a comprehensive Quality Matters (QM) online portal, in an amount not to exceed \$104,000, for term July 1, 2023 to June 30, 2024. FY 2023-24 budget line: Early Childhood Education Initiative: Early Learning Quality (\$487,032). Funded 16% (\$16,640) Prop 10 funds, and 84% First 5 California IMPACT funds (\$87,360).
- 4.2.12 AUTHORIZE and RATIFY the Executive Director or her designee to execute a contract amendment with Moore Iacofano Goltsman, Inc. to increase the payment limit by \$6,200 (from \$75,000 to \$81,200) to coordinate and facilitate Contra Costa Children's Leadership Council (CLC) meetings, activities and convenings. FY 2022-23 budget line: Professional Services: (\$516,000). Funded 100% Prop 10 funds.
- 4.2.13 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with We Care Services for Children to provide developmental playgroups, curriculum, materials, staffing, and site coordination support and program oversight in an amount not to exceed \$103,465, for term July 1, 2023 to June 30, 2024. FY 2023-24 budget line: Early Intervention Initiative: Coordinated System of Care, Help Me Grow Services: (\$408,947). Funded 100% Prop 10 funds.

#### **4.3 Approve the Grants Docket**

APPROVE and AUTHORIZE the Executive Director, or her designee, to apply for and, if awarded, execute a grant agreement with First 5 California in an amount up to \$1,311,042 for IMPACT Legacy grant funds to expand access to the Quality Counts California (QCC) Quality Rating and Improvement System (QRIS) and resources for center and home-based early learning and care (ELC) educators serving high-need communities and populations for term September 1, 2023 to June 30, 2025. FY 2023-24 budget line: Early Learning Quality (\$487,032). Funded 100% First 5 California.

#### **4.4 Accept the third quarter financial report FY 2022-23**

#### **4.5 Accept the First 5 Contra Costa April & May 2023 Program Reports**

#### **4.6 Approve the First 5 Contra Costa Certification of Compliance FY23/24 Funding**

#### **4.7 Accept Executive Director's Report**

**5.0 Consider for discussion any items removed from the consent calendar.**

**6.0 Public Hearing on the First 5 Contra Costa Strategic Plan for FY23/24 to FY25/26 and Long-Term Fiscal Plan. Action**

6.1 Open the public hearing on the First 5 Contra Costa Strategic Plan for FY23/24-FY25/26 and Long-Term Fiscal Plan; receive staff presentation; consider all testimony and public comments; close the public hearing; and consider adopting the First 5 Contra Costa Strategic Plan for FY23/24-FY25/26 and Long-Term Fiscal Plan.

The entire plan can be found at:

<https://www.first5coco.org/commission-executive-committee-meetings/>

**7.0 Receive staff presentation of the Refreshed First 5 Contra Costa website. Discussion**

**8.0 Communications Discussion**

Board of Supervisors Approved Conflict of Interest Code for First 5 Contra Costa  
First 5 Association of California MHSA Proposal Concerns  
Early Care and Education (ECE) Coalition Letter: ECE Priority Asks for FY 23/24 Budget

**9.0 Commissioner F.Y.I Updates Discussion**

**10.0 Adjourn Discussion**

The First 5 Contra Costa Children and Families Commission will provide reasonable accommodations for persons with disabilities planning to participate in Commission meetings who contact the Commission's offices, at least 48 hours before the meeting, at (925) 771-7300.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the First 5 Contra Costa Children and Families Commission to a majority of members of the First 5 Contra Costa Children and Families Commission less than 96 hours prior to that meeting are available for public inspection at 4005 Port Chicago Highway, Suite 120, Concord, CA 94520 during normal business hours.

In consideration of those who may suffer from chemical sensitivities or who may have allergic reactions to heavy scents, First 5 Contra Costa requests that staff and visitors refrain from wearing perfume, cologne, or the use of strongly scented products in the work place. We thank you for your consideration of others.