



## NOTICE OF INTENT TO FUND

### RECOMMENDATION

In Response to the Planning Consultant for Early Intervention Services Request for Qualifications (RFQ), the Review team comprised of First 5 Staff recommend funding the following:

#### **Cardea Services**

The First 5 Contra Costa Commission's Executive Committee will be convened if necessary to hear and respond to any appeals regarding this RFQ. All decisions made by the Commission's Executive Committee will be final and cannot be appealed further.

### APPEAL

Only applicants who have submitted a response to this RFQ process may appeal. Appeals must be in writing and shall be limited to the following grounds:

- The RFQ evaluation and eligibility criteria were not appropriately applied to the proposal and/or
- The Commission failed to follow the RFQ process/procedures

Appeals must be submitted in writing no later than **Tuesday, December 5, 2023, by 5:00 pm or within five (5) business days after the "Notice of Intent to Fund" has been posted on the Commission's Website**. Oral appeals will not be accepted. Appeals should be addressed and submitted as follows:

#### **APPEAL: Planning Consultant for Early Intervention Services RFQ 2023**

Attn: Lisa R. Johnson, Grants and Contracts Manager  
First 5 Contra Costa Children & Families Commission  
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