



NOTICE OF INTENT TO FUND

RECOMMENDATION

In Response to the Designer & Facilitator for Stakeholder Input & Advisory Group Process Request for Qualifications (RFQ), the Review team comprised of First 5 Staff recommend funding the following:

Clarity Social Research Group

The First 5 Contra Costa Commission's Executive Committee will be convened if necessary to hear and respond to any appeals regarding this RFQ. All decisions made by the Commission's Executive Committee will be final and cannot be appealed further.

APPEAL

Only applicants who have submitted a response to this RFQ process may appeal. Appeals must be in writing and shall be limited to the following grounds:

- The RFQ evaluation and eligibility criteria were not appropriately applied to the proposal and/or
- The Commission failed to follow the RFQ process/procedures

Appeals must be submitted in writing no later than **Monday, December 11, 2023, by 5:00 pm or within five (5) business days after the "Notice of Intent to Fund" has been posted on the Commission's Website.** Oral appeals will not be accepted. Appeals should be addressed and submitted as follows:

APPEAL: Designer & Facilitator for Stakeholder Input & Advisory Group Process RFQ 2023

Attn: Lisa R. Johnson, Grants and Contracts Manager
First 5 Contra Costa Children & Families Commission
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