



**Commission Meeting**

**A G E N D A**

**Monday, April 8, 2024, 6:00 pm**

**First 5 Contra Costa, Conference Center**

4005 Port Chicago Hwy., Suite 120, Concord CA 94520

3001 Advantage Way, Sacramento, CA 95834

The Commission meeting will be accessible in-person and via virtual webinar to all members of the public. Persons who wish to address the Commission during public comment or with respect to an item on the agenda may call in during the meeting by dialing 669-444-9171 or 669-900-6833 or use the "raise your hand" feature in the Zoom app. The Commission Chair may reduce or eliminate the amount of time allotted to read comments at the beginning of each item or public comment period depending on the number of comments and the business of the day. Your patience is appreciated.

**Virtual Webinar Information:**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89192239770>

**Webinar ID: 891 9223 9770**

**1.0 Call to Order and Roll Call**

**2.0 Closed Session**

Public Employee Performance Evaluation (Gov. Code § 54957.6)

Title: Executive Director

**3.0 Public Comment**

*The public may comment on any item of public interest within the jurisdiction of the First 5 Contra Costa Children and Families Commission. In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on the item may occur.*

**4.0 Approve the Minutes from the February 12, 2024 Commission Meeting.**

**Action**

**5.0 Approval of Consent Calendar**

*A Commissioner or member of the public may ask that any of the following consent items be removed from the consent calendar for consideration under Item 4.*

**Action**

**5.1 Approve the Contracts Docket.**

5.1.1 APPROVE and AUTHORIZE the Executive Director, or her designee, to exercise an option with Sean McCauley Investments, Inc. to lease Suites C & F at 300 H Street, Antioch, CA, as the Antioch First 5 Center from April 1, 2024 and shall continue as a month-to-month tenancy, at \$1,789.66 for Suite C and \$1,797.63 for Suite F. In addition, First 5 will pay \$205.20 for Suite C and \$206.10 for Suite F for a total of \$411.30 each month as its share of the common area maintenance costs ("CAM Charges") for the building. FY2023-24 budget line: Strengthening Families Initiative: First 5 Centers (\$3,567,529). Funded 100% Prop 10 funds.

**5.2 Approve the Grants Docket.**

5.2.1 APPROVE and AUTHORIZE the Executive Director, or her designee, to apply for and, if awarded, execute a grant agreement with Little Free Library, in an (cont.) amount not to exceed \$12,300.00 for in-kind supplies to establish 6 "Little Free



Libraries" in community sites in East Contra Costa County, stocked with books from the organization's "Read in Color" program for the term June 1, 2024 to December 31, 2024. FY 2023-24 budget line: Early Childhood Education Initiative: Ready Kids East County School Readiness (\$189,264). Funded 100% Little Free Library.

5.2.2 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute an agreement amendment with Contra Costa Office of Education to increase the payment limit by \$4,813.00 (from \$251,119.00 to \$255,932.00) for California State Preschool Program (CSPP) Quality Rating and Improvement System (QRIS) Block Grant coaching and assessment services to state funded preschool programs. FY2023-24 budget line: Early Childhood Education Initiative: Early Learning Quality (\$487,032). Funded 100% Contra Costa County Office of Education.

5.3 **Accept the Minutes from the Special Executive Committee Meeting on Dec. 18, 2023.**

5.4 **Accept the Minutes from the Executive Committee Meeting on Feb. 12, 2024.**

5.5 **Appoint Chair to serve as negotiator for unrepresented employee: Executive Director.**

5.6 **Accept the Executive Director's March/April Report.**

5.7 **Accept the Report of *Ready Kids East County: The Start of a Movement to Change Early Childhood Systems 2019-2023* prepared by staff.**

6.0 **CONSIDER for discussion any items removed from the Consent Calendar.** Discussion

7.0 **CONSIDER approving proposed First 5 Contra Costa Budget Fiscal Year 2024-25.** Action

8.0 **Public Hearing on the First 5 California 2022-23 Annual Report** Action

The entire report can be found at this [LINK](#).

The Contra Costa County Commission highlights found on page 33.

9.0 **RECEIVE and ACCEPT Staff Recommended Advocacy Strategies in FY24/25 presented by First 5 Contra Costa Staff Advocacy & Stakeholder Engagement Work Group.** Action

10.0 **Recognize Kathy Marsh for 9 years of service as First 5 Contra Costa Commissioner.**

11.0 **Executive Director's Report**

12.0 **Communications**

- **Bay Area First 5s Executive Directors Letter - CalAIM Section 1115 Continuous Coverage for Children**



- **AB 2982 (Reyes) - Bright Beginnings Act – Fact Sheet**
- **Assemblymember Pellerin Request Letter - First 5 Funding**

### **13.0 Commissioner F.Y.I. Updates**

### **14.0 Adjourn**

The First 5 Contra Costa Children and Families Commission will provide reasonable accommodations for persons with disabilities planning to participate in Commission meetings who contact the Commission's offices, at least 48 hours before the meeting, at (925) 771-7300.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the First 5 Contra Costa Children and Families Commission to a majority of members of the First 5 Contra Costa Children and Families Commission less than 96 hours prior to that meeting are available for public inspection at 4005 Port Chicago Highway, Suite 120, Concord, CA 94520 during normal business hours.

In consideration of those who may suffer from chemical sensitivities or who may have allergic reactions to heavy scents, First 5 Contra Costa requests that staff and visitors refrain from wearing perfume, cologne, or the use of strongly scented products in the work place. We thank you for your consideration of others.