



Commission Meeting

A G E N D A

Monday, October 28, 2024, 6:00 pm

First 5 Contra Costa, Conference Center

4005 Port Chicago Hwy., Suite 120, Concord CA 94520

309 Diablo Road, Danville, CA 94526

1308 28th Street Sacramento, CA 95816

The Commission meeting will be accessible in-person and via virtual webinar to all members of the public.

Persons who wish to address the Commission during public comment or with respect to an item on the agenda may call in during the meeting by dialing 669-444-9171 or 669-900-6833 or use the “raise your hand” feature in the Zoom app. The Commission Chair may reduce or eliminate the amount of time allotted to read comments at the beginning of each item or public comment period depending on the number of comments and the business of the day. Your patience is appreciated.

Virtual Webinar Information:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89192239770>

Webinar ID: 891 9223 9770

1.0 Call to Order and Roll Call

2.0 Public Comment

The public may comment on any item of public interest within the jurisdiction of the First 5 Contra Costa Children and Families Commission. In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on the item may occur.

3.0 Approve the Minutes of the Commission Meeting on:

3.1 Commission Meeting on August 12, 2024

4.0 Approval of Consent Calendar

Action

A Commissioner or member of the public may ask that any of the following consent items be removed from the consent calendar for consideration under Item 4.

4.1 Approve the Contracts Docket.

4.1.1 APPROVE and AUTHORIZE the Executive Director, or her designee, to TERMINATE a contract with Contra Costa County Office of Education #25-028 to provide rating and management of the Contra Costa Quality Rating and Improvement System (QRIS) in accordance with local implementation requirements and in alignment with regional and state QRIS efforts.

4.2 Approve the Grants Docket.

4.2.1 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute an agreement with Contra Costa Office of Education for a \$251,119 grant to provide California State Preschool Program (CSPP) Quality Rating and Improvement System (QRIS) Block Grant coaching and assessment services to state funded preschool programs for term July 1, 2024 to June 30, 2025. FY2024-25 budget line: Early Childhood Education Initiative: Quality Early Learning (\$573,075). Funded 100% Contra Costa County Office of Education.

- 4.2.2 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute an agreement with Contra Costa Office of Education for a \$395,551.95 grant to provide Quality Counts California (QCC), Quality Rating and Improvement System (QRIS) Block Grant coaching and assessment services to family childcare homes and private centers for term July 1, 2024 to June 30, 2025. FY2024-25 budget line: Early Childhood Education Initiative: Quality Early Learning (\$573,075). Funded 100% Contra Costa County Office of Education.
- 4.2.3 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute an agreement with Contra Costa County Office of Education for a grant, in an amount not to exceed \$30,000, to implement the Contra Costa County Professional Development Program (PDP) for term July 1, 2024 to June 30, 2025. FY2024-25 budget line: Early Childhood Education Focus Area: Workforce Development (\$56,600). Funded 100% Contra Costa County Office of Education.
- 4.2.4 APPROVE and AUTHORIZE the Executive Director, or her designee, to apply for and, if awarded, execute a grant agreement with Santa Clara County Office of Education, in an amount not to exceed \$262,000 to participate as a subrecipient of the High Road to Early Childhood Education Consortium aiming to improve job quality, climate resilience, and the availability of affordable ECE services for the term January 1, 2025 to September 30, 2026. FY 2024-25 budget line: Early Childhood Education Focus Area: (\$795,240). Funded 100% Santa Clara County Office of Education.

- 4.3 **Accept Changes to Conflict of Interest Code - 2024 Biennial Review.**
- 4.4 **Accept 4th Quarter Financials & End of Year Financial Report FY 2023/24.**
- 4.5 **Accept the Minutes from the Executive Committee Meeting on July 29, 2024.**
- 4.6 **Accept the Executive Director’s September/October Report.**

- 5.0 **CONSIDER for discussion any items removed from the Consent Calendar.** **Action**
- 6.0 **CONSIDER accepting the Fiscal Year 2023-24 Financial Audit.** **Action**
 - (a) Public Hearing on the First 5 Contra Costa’s Annual Financial Audit for FY 2023-24
 - Presentation by James W. Ramsey, Partner from Eide Bailly
 - (b) Adopt the Annual Financial Audit for FY 2023-24
- 7.0 **CONSIDER accepting the Annual Report to First 5 California for Fiscal Year 2023-24.** **Action**
 - (a) Public Hearing on the First 5 Contra Costa’s Annual Report for FY 2023-24
 - Presentation by Sarah Burke, First 5 Data & Policy Analyst
 - (b) Adopt the Annual Report to First 5 California for FY 2023-24
- 8.0 **CONSIDER accepting the 2025 health and dental employer-paid premium contribution rates for active employees; and accept the 2025 premium contribution rates for intermittent employees, COBRA participants, retirees, and survivors at the same levels as the County.** **Action**
- 9.0 **APPROVE waiver for First 5 Contra Costa retiree to return to work before 180-day separation requirement.** **Action**



- 10.0 CONSIDER appointing the Ad Hoc Nominating Committee for 2025 Officers' Election. Action**

- 11.0 RECEIVE Staff Presentation on Wage Enhancement Pilot Project in Contra Costa. Discussion**
 - Presentation by Mackenzie Whipps Ph.D., First 5 Data & Policy Manager

- 12.0 Executive Director's Report**

- 13.0 Commissioner F.Y.I. Updates**

- 14.0 Communications**
 - **Request Letter to the BOS for Increase in Measure X Funding for Children with Disabilities**
 - **Letter to the BOS in Support of Guaranteed Income Pilot Projects**

- 15.0 Adjourn**

The First 5 Contra Costa Children and Families Commission will provide reasonable accommodations for persons with disabilities planning to participate in Commission meetings who contact the Commission's offices, at least 48 hours before the meeting, at (925) 771-7300.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the First 5 Contra Costa Children and Families Commission to a majority of members of the First 5 Contra Costa Children and Families Commission less than 96 hours prior to that meeting are available for public inspection at 4005 Port Chicago Highway, Suite 120, Concord, CA 94520 during normal business hours.

In consideration of those who may suffer from chemical sensitivities or who may have allergic reactions to heavy scents, First 5 Contra Costa requests that staff and visitors refrain from wearing perfume, cologne, or the use of strongly scented products in the work place. We thank you for your consideration of others.