FIRST 5 CONTRA COSTA
CHILDREN AND FAMILIES COMMISSION

Executive Committee Meeting
AGENDA
Monday December 16, 2024 - 5pm
4005 Port Chicago Hwy, Concord, CA 94520

The Executive Committee meeting will be accessible in-person, and via virtual webinar to all members of the public. Persons who wish to address the Committee members during public comment or with respect to an item on the agenda may call in during the meeting by dialing 669-444-9171 or 669-900-6833 or use the "raise your hand" feature in the Zoom app. The Committee Chair may reduce or eliminate the amount of time allotted to read comments at the beginning of each item or public comment period depending on the number of comments and the business of the day. Your patience is appreciated

Virtual Meeting Information:
Join Zoom Meeting
https://us02web.zoom.us/j/81963365041?pwd=9ICMQqkZnbtu79P2Lw3R5TZC6RYhw1.1
Meeting ID: 819 6336 5041
Passcode: 108866

1.0 Convene and call to order

2.0 Closed Session
Public Employee Performance Evaluation (Gov. Code § 54957.6)
Title: Executive Director

3.0 Public Comment

4.0 Approve the Minutes of the Executive Committee Meetings on: **Action**

4.1 Executive Committee Meeting on September 30, 2024
4.2 Special Executive Committee Meeting on October 28, 2024
4.3 Special Executive Committee Meeting on November 1, 2024

5.0 CONSIDER accepting the report on significant program, financial or contracts matters, and on any personnel matters relating to Commission staff. **Discussion**

5.1 Receive updates from the Deputy Director
- Community Impact Report

5.2 Receive updates from the Finance and Operations Director
- Budget Development Timeline for FY 2025-26
- FY 2024-25 First Quarter Financial Report

5.3 Receive updates from the Executive Director

6.0 DISCUSS matters regarding the operation of the Commission. **Discussion**

6.1 Review and discuss proposed 2025 Commission Meeting Calendar
6.2 Review Officer Slate for 2025 Executive Committee Recommended by Nominating Committee

The public may comment on any agenda item or any item of public interest within the jurisdiction of the First 5 Contra Costa Children and Families Commission. In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on the item may occur.

The First 5 Contra Costa Children and Families Commission will provide reasonable accommodations for persons with disabilities planning to participate in Commission meetings who contact the Commission's offices, at least 48 hours before the meeting, at (925) 771-7300.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the First 5 Contra Costa Children and Families Commission to a majority of members of the First 5 Contra Costa Children and Families Commission less than 96 hours prior to that meeting are available for public inspection at 1485 Civic Court, Suite 1200, Concord, CA 94520 during normal business hours.

In consideration of those who may suffer from chemical sensitivities and may have allergic reactions to heavy scents, First 5 Contra Costa requests that staff and visitors refrain from wearing perfume, cologne, or the use of strongly scented products in the work place. We thank you for your consideration of others

7.0 **CONSIDER accepting the report on statewide activities pertaining to children 0-5, including the activities of the First 5 Association of California, First 5 California, and other statewide advocacy groups.** **Discussion**

8.0 **REVIEW agenda items for upcoming Commission Meetings.** **Discussion**

8.1 Review 2025 Administrative Calendar

9.0 **Communications**

- First 5 IMPACT Legacy Funding Letter to F5 CA

10.0 **Adjourn**

The public may comment on any agenda item or any item of public interest within the jurisdiction of the First 5 Contra Costa Children and Families Commission. In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on the item may occur.

The First 5 Contra Costa Children and Families Commission will provide reasonable accommodations for persons with disabilities planning to participate in Commission meetings who contact the Commission's offices, at least 48 hours before the meeting, at (925) 771-7300.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the First 5 Contra Costa Children and Families Commission to a majority of members of the First 5 Contra Costa Children and Families Commission less than 96 hours prior to that meeting are available for public inspection at 1485 Civic Court, Suite 1200, Concord, CA 94520 during normal business hours.

In consideration of those who may suffer from chemical sensitivities and may have allergic reactions to heavy scents, First 5 Contra Costa requests that staff and visitors refrain from wearing perfume, cologne, or the use of strongly scented products in the work place. We thank you for your consideration of others