



**Executive Committee Meeting
AGENDA**

**Monday, January 13th, 2025 - 5pm
4005 Port Chicago Hwy, Concord, CA 94520**

The Executive Committee meeting will be accessible in-person, and via Zoom to all members of the public. Persons who wish to address the Committee members during public comment or with respect to an item on the agenda may call in during the meeting by dialing 669-444-9171 or 669-900-6833 or use the “raise your hand” feature in the Zoom app. The Committee Chair may reduce or eliminate the amount of time allotted to read comments at the beginning of each item or public comment period depending on the number of comments and the business of the day. Your patience is appreciated.

Virtual Meeting Information:

Join Zoom Meeting

<https://us02web.zoom.us/j/88005124018?pwd=A7FnbMK3D5LJvPVBHprKFYdgKifc3L.1>

Meeting ID: 880 0512 4018

Passcode: 242219

- 1.0 Convene and call to order**
- 2.0 Public Comment**
- 3.0 Approve the Minutes of the Executive Committee Meetings on December 16th, 2024** **Action**
- 4.0 CONSIDER accepting the report on significant program, financial or contracts matters, and on any personnel matters relating to Commission staff.** **Discussion**
 - 4.1** Receive updates from the Deputy Director
 - Regional Groups Report and Parent Advisory Group Updates
 - 4.2** Receive updates from the Finance and Operations Director
 - FY 25/26 Budget Preparation Review: Assumptions and Projections
 - 4.3** Receive updates from the Executive Director
 - Sustainability Plan Development and Workflow
- 5.0 DISCUSS matters regarding the operation of the Commission.** **Discussion**
- 6.0 CONSIDER accepting the report on statewide activities pertaining to children 0-5, including the activities of the First 5 Association of California, First 5 California, and other statewide advocacy groups.** **Discussion**
- 7.0 REVIEW agenda items for upcoming Commission Meetings.**
- 8.0 Communications**
 - Email from First 5 California regarding First 5 IMPACT Legacy funding
 - Memo from County Counsel re: Remote Attendance at Brown Act Meetings as a Reasonable Accommodation under the Americans with Disabilities Act (ADA)
 - Memo from County Counsel re: Revised Limits for Meeting Participation Using an Alternative Remote Teleconferencing Option (“Just Cause” or “Emergency Circumstances”)

9.0 Adjourn

The public may comment on any agenda item or any item of public interest within the jurisdiction of the First 5 Contra Costa Children and Families Commission. In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on the item may occur.

The First 5 Contra Costa Children and Families Commission will provide reasonable accommodations for persons with disabilities planning to participate in Commission meetings who contact the Commission’s offices, at least 48 hours before the meeting, at (925) 771-7300.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the First 5 Contra Costa Children and Families Commission to a majority of members of the First 5 Contra Costa Children and Families Commission less than 96 hours prior to that meeting are available for public inspection at 1485 Civic Court, Suite 1200, Concord, CA 94520 during normal business hours.

In consideration of those who may suffer from chemical sensitivities and may have allergic reactions to heavy scents, First 5 Contra Costa requests that staff and visitors refrain from wearing perfume, cologne, or the use of strongly scented products in the work place. We thank you for your consideration of others