



**Commission Meeting**  
**A G E N D A**  
**Monday, May 18, 2026, 6:00 pm**  
**First 5 Contra Costa, Conference Center, First Floor**  
2300 Clayton Road, Concord CA 94520

The Commission meeting will be accessible in-person and via virtual webinar to all members of the public. Persons who wish to address the Commission during public comment or with respect to an item on the agenda may call in during the meeting by dialing 669-444-9171 or 669-900-6833 or use the “raise your hand” feature in the Zoom app. The Commission Chair may reduce or eliminate the amount of time allotted to read comments at the beginning of each item or public comment period depending on the number of comments and the business of the day. Your patience is appreciated.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of First 5 Children and Families Commission less than 96 hours prior to that meeting are available for public inspection at 2300 Clayton Road, Concord, CA 94520, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.first5coco.org](http://www.first5coco.org).

The First 5 Children and Families Commission will provide reasonable accommodations for persons with disabilities planning to attend First 5 Children and Families Commission meetings. Contact Mikele Nelson ([mnelson2@first5coco.org](mailto:mnelson2@first5coco.org)) or 925.655.0384 at least 48 hours before the meeting.

**Virtual Webinar Information:**  
Please click the link below to join the webinar:  
<https://us02web.zoom.us/j/89192239770>

**1.0 Call to Order and Roll Call**

**2.0 Public Comment**

*The public may comment on any item of public interest within the jurisdiction of the First 5 Contra Costa Children and Families Commission. In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on the item may occur.*

**3.0 Approve the Minutes from the Mar 16, 2026 Commission Meeting.**

**Action**

**4.0 Approval of Consent Calendar**

**Action**

*A Commissioner or member of the public may ask that any of the following consent items be removed from the consent calendar for consideration under Item 5.*

**4.1 Approve the Contracts Docket.**

**4.1.1** APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract amendment with Baby Builders, Inc. to increase the payment limit by \$9,000 (from \$109,736 to \$118,736) to provide a Help Me Grow Developmental Playgroup to Oakley Union Elementary Unified School District families of children with mild to moderate delays. FY 2025-26 budget line: Early Childhood Education Focus Area: Ready Kids East County: (\$165,861). Funded 100% Contra Costa Regional Health Foundation.

**4.1.2** APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract amendment with EarlyChildhood, LLC (DBA Discount School Supply), to increase the payment limit by \$18,000 (from \$60,000 to \$78,000) to provide specialized educational items for ECE providers implementing inclusion



practices in their homes, with no change in the term ending June 30, 2026. FY 2025-26 budget line: Early Childhood Education Focus Area: Quality Early Learning (\$1,086,620). Funded 100% by Measure X funds.

- 4.1.3** APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract amendment with Peter Medina, RVE Accounting to increase the payment limit by \$20,000 (from \$89,999 to \$109,999) to deliver professional accounting services to First 5 Contra Costa and to extend the term from June 30, 2026 to December 31, 2026. FY 2025-26 budget line: Administrative Expense: Professional Services \$311,619. Funded 100% with Proposition 10.
- 4.1.4** APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract amendment with Optimal Solutions Consulting Group LLC to increase the payment limit by \$32,700 (from \$30,000 to \$62,700) to provide facilitation and strategic planning services and to extend the term from June 30, 2026 to January 31, 2027. FY 2025-26 and FY 2026-27 budget line: Administrative Expense: Professional Services (\$311,619). Funded 100% by Prop 10 funds.

#### **4.2 Approve the Grants Docket.**

- 4.2.1** APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a Memorandum of Understanding with We Care Services for Children (fiscal sponsor) for a \$2,500 grant to provide outreach to families with children ages 0-5 for the Everyday Moments/Los Momentos Cotidianos program for term July 1, 2026 to December 31, 2026. FY 2026-27 budget line: Communications Strategy & Policy Advocacy; Funded 100% We Care Services for Children.
- 4.2.2** APPROVE and AUTHORIZE the Executive Director, or her designee, to apply for and, if awarded, execute a grant agreement with the First 5 California Children and Families Commission for HUB funding in an amount not to exceed \$ 91,002.65 to support Quality Counts California quality improvement activities for the term July 1, 2026 to June 30, 2027. FY 2026–27 budget line: Early Childhood Education Focus Area: Quality Early Learning. Funded 100% by First 5 California.
- 4.2.3** APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract amendment with Contra Costa County Health Services Division to increase the payment limit by \$52,652 (from \$97,628 to \$150,280) to deliver parent education to families, and to extend the term from June 30, 2026 to December 31, 2026. FY 2026-27 budget line: Early Intervention. Funded 100% Contra Costa Health Services - Behavioral Health Services Division/Mental Health.
- 4.2.4** RATIFY and AUTHORIZE the Executive Director, or her designee, to execute a Memorandum of Understanding (MOU) with Contra Costa Health Plan to collaborate, as it relates to improving care coordination and data sharing for the term August 1, 2025 to April 30, 2028. (No financial exchange).

**4.2.5** RATIFY the grant application, ACCEPT grant funding, and APPROVE and AUTHORIZE the Executive Director, or her designee, to enter into an agreement with Sunlight Giving, in an amount not to exceed \$300,000, for general operating support for the term October 2, 2025 to October 31, 2028. FY 2025-26, FY 2026-27, and FY 2027-28 (\$100,000 per year) budget line: Administrative Expense: Professional Services (\$311,619) year-1; Administrative Expenses (\$60,000), and Policy Advocacy & Communications: Communications Strategy & Policy Advocacy (\$40,000) year-2; Administrative Expenses (\$100,000) year-3. Funded 100% by Sunlight Giving.

**4.2 Accept the Minutes from the Executive Committee Meeting on March 2, 2026.**

**4.3 Accept Staff Report for the 3<sup>rd</sup> Quarter Financial Report and Budget Revision FY 2025-26.**

**4.4 Accept the new First 5 Contra Costa Comprehensive Reserve Policy.**

**4.5 Accept the Annual Certificate of Compliance – Due July 1, 2026.**

**4.6 Accept the Executive Director’s April/May Report.**

**5.0 CONSIDER for discussion any items removed from the Consent Calendar. Discussion**

**6.0 CONSIDER approving the proposed First 5 Contra Costa Budget for Fiscal Year 2026-27. Action**  
 Staff Presentation by Kelly Sessions, Finance & Operations Director

**7.0 Executive Director’s Report**

**8.0 Communications**

- Letter of Support - AB 2441 “Community Supporter Innovation Pilot” (Asm. Rodriguez)

**9.0 Commissioner F.Y.I. Updates Discussion**

**10.0 Adjourn**