



Commission Meeting

A G E N D A

Monday, October 12, 2026, 6:00 pm

First 5 Contra Costa, Conference Center, First Floor

2300 Clayton Road, Concord CA 94520

75 W. Thousand Oaks Blvd, Thousand Oaks, CA 91360

The Commission meeting will be accessible in-person and via virtual webinar to all members of the public.

Persons who wish to address the Commission during public comment or with respect to an item on the agenda may call in during the meeting by dialing 669-444-9171 or 669-900-6833 or use the "raise your hand" feature in the Zoom app. The Commission Chair may reduce or eliminate the amount of time allotted to read comments at the beginning of each item or public comment period depending on the number of comments and the business of the day. Your patience is appreciated.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of First 5 Children and Families Commission less than 96 hours prior to that meeting are available for public inspection at 2300 Clayton Road, Concord, CA 94520, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.first5coco.org.

The First 5 Children and Families Commission will provide reasonable accommodations for people with disabilities planning to attend First 5 Children and Families Commission meetings. Contact Mikele Nelson (mnelson2@first5coco.org) or 925.655.0390 at least 48 hours before the meeting.

Virtual Webinar Information:

Please click the link below to join the webinar:

<https://cccounty-us.zoom.us/j/89192239770?pwd=AoBOfl0mzeuwoMC0BKIFaZf1hqanW.1>

Passcode: 418494

1.0 Call to Order and Roll Call

2.0 Public Comment

The public may comment on any item of public interest within the jurisdiction of the First 5 Contra Costa Children and Families Commission. In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on the item may occur.

3.0 Approve the Minutes of the Commission Meeting on:

3.1 Commission Meeting on June 22, 2026

4.0 Approval of Consent Calendar

Action

A Commissioner or member of the public may ask that any of the following consent items be removed from the consent calendar for consideration under Item 4.

4.1 Approve the Contracts Docket.

- 4.1.1 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract amendment with Optimal Solutions Consulting Group LLC, to increase the payment limit by \$8,000 (from \$62,700 to \$70,700) and extend the contract term from January 31, 2027, to June 30, 2027, to support planning, updating, and developing First 5 Contra Costa's new Strategic Plan. FY 2026-27 budget line: Administrative Expense: Professional Services (\$286,057). Funded 100% by Proposition 10.
- 4.1.2 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract amendment with ASPIRANET (operator of the Antioch First 5 Center located at 300 H Street, Antioch, CA) to incorporate the required federal grant pass-through provisions associated with Office of Traffic Safety (OTS) funding supporting allowable car seat education and distribution activities. The

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amendment does not change the payment limit of \$563,153 or the contract term ending June 30, 2027. FY 2026-27 budget line: Strengthening Families Focus Area: First 5 Centers (\$3,919,776). Funded by Proposition 10 and Office of Traffic Safety (OTS) funds.

- 4.1.3 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract amendment with ASPIRANET (operator of the Delta First 5 Center located at 760 First Street, Brentwood, CA) to incorporate the required federal grant pass-through provisions associated with Office of Traffic Safety (OTS) funding supporting allowable car seat education and distribution activities. The amendment does not change the payment limit of \$563,153 or the contract term ending June 30, 2027. FY 2026-27 budget line: Strengthening Families Focus Area: First 5 Centers (\$3,919,776). Funded by Proposition 10 and Office of Traffic Safety (OTS) funds.
- 4.1.4 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract amendment with Bay Area Community Resources (operator of the Monument First 5 Center located at 1736 Clayton Road, Concord, CA) to incorporate the required federal grant pass-through provisions associated with Office of Traffic Safety (OTS) funding supporting allowable car seat education and distribution activities. The amendment does not change the payment limit of \$563,153 or the contract term ending June 30, 2027. FY 2026-27 budget line: Strengthening Families Focus Area: First 5 Centers (\$3,919,776). Funded by Proposition 10 and Office of Traffic Safety (OTS) funds.
- 4.1.5 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract amendment with Bay Area Community Resources (operator of the West County First 5 Center located at 2707 Dover Avenue, San Pablo, CA) to incorporate the required federal grant pass-through provisions associated with Office of Traffic Safety (OTS) funding supporting allowable car seat education and distribution activities. The amendment does not change the payment limit of \$754,318 or the contract term ending June 30, 2027. FY 2026-27 budget line: Strengthening Families Focus Area: First 5 Centers (\$3,919,776). Funded by Proposition 10 and Office of Traffic Safety (OTS) funds.
- 4.1.6 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract amendment with Lincoln (operator of the East County First 5 Center located at 355 E. Leland Road, Pittsburg, CA) to incorporate the required federal grant pass-through provisions associated with Office of Traffic Safety (OTS) funding supporting allowable car seat education and distribution activities. The amendment does not change the payment limit of \$754,318 or the contract term ending June 30, 2027. FY 2026-27 budget line: Strengthening Families Focus Area: First 5 Centers (\$3,919,776). Funded by Proposition 10 and Office of Traffic Safety (OTS) funds.
- 4.2 **Approve the Grants Docket.**
 - 4.2.1 APPROVE and AUTHORIZE the Executive Director, or her designee, to apply for, accept, and appropriate grant funding from Contra Costa County Office of Education's California State Preschool Program Quality Improvement Grant, in

an amount up to \$700,000, to support coaching, training, and technical assistance work with participating CSPP programs to enhance the quality of care and education they provide to young children for the term July 1, 2026 to June 30, 2027. This authorization supersedes the previously approved amount of \$558,000. FY 2026-27 budget line: Early Childhood Education Focus Area: Quality Early Learning (\$300,401). Funded 100% by Contra Costa County Office of Education, California State Preschool Program Quality Improvement Grant.

- 4.2.2 APPROVE and AUTHORIZE the Executive Director, or her designee, to apply for and, if awarded, accept and appropriate grant funding and execute a grant agreement with California Children and Families Foundation, Inc., in an amount up to \$200,000, to support system-building efforts to strengthen the early care and education workforce, including mapping and leveraging the various funding sources supporting early care and education programs in Contra Costa County, for the term December 1, 2026 to November 30, 2028. FY 2026-27 budget line: Early Childhood Education Focus Area: Workforce Development (\$154,258). Funded 100% by Hellman Foundation, administered through California Children and Families Foundation, Inc.
- 4.2.3 APPROVE and AUTHORIZE the Executive Director, or her designee, to apply for and, if awarded, accept and appropriate grant funding and execute a grant agreement with Heising-Simons Foundation, in an amount up to \$200,000, to support governance and finance reforms in early care and education, including system-building efforts to map and leverage funding sources supporting early care and education programs in Contra Costa County to improve access to high-quality, affordable early education opportunities for children, for the term January 1, 2027 to December 31, 2028. FY 2026-27 budget line: Early Childhood Education Focus Area: Quality Early Learning (\$300,401). Funded 100% by Heising-Simons Foundation.
- 4.2.4 APPROVE and AUTHORIZE the Executive Director, or her designee, to apply for and, if awarded, accept and appropriate grant funding and execute a grant agreement with West Contra Costa Unified School District, in an amount up to \$100,000, to support developmental playgroups serving children and families in the West Contra Costa Unified School District region, for the term July 1, 2026 to June 30, 2027. FY 2026-27 budget line: Early Intervention Focus Area: Children's Developmental Needs (\$393,727). Funded 100% by West Contra Costa Unified School District.
- 4.2.5 APPROVE and AUTHORIZE the Executive Director, or her designee, to apply for, and accept a grant award and execute a grant agreement with Kaiser Permanente in an amount up to \$5,000 for a sponsorship to support the Ready Kids East County Partner Wellness Retreat for the term October 1, 2026 to January 30, 2027. FY 2026-27 budget line: Early Childhood Education Focus Area: Ready Kids East County (\$157,130). Funded 100% Kaiser Permanente.
- 4.2.6 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a lease amendment with Contra Costa County Health Services for its continued occupancy of First 5's property located at 355 E. Leland Road, Suite B, Pittsburg, CA, for the Black Infant Health Program to extend the lease for three additional years, from October 1, 2026 through September 30, 2029, with monthly rental payments of \$2,963.70 in Year 1, \$3,052.61 in Year 2, and \$3,144.19 in Year 3, and provides up to two additional two-year renewal options through September 30, 2033, with annual rental increases of 3%. FY 2026-27 budget



line: Other Revenue (\$538,094). Revenue received from Contra Costa County Health Services.

- 4.3 **Accept 4th Quarter Financials & End of Year Financial Report FY 2025/26.**
- 4.4 **Accept the Minutes from the Executive Committee Meeting on June 8, 2026.**
- 4.5 **Accept the Minutes from the Executive Committee Meeting on September 28, 2026.**
- 4.6 **Accept the 2026 Biennial Review process acknowledgment.**
- 4.7 **Accept the 2026 Nominating Committee Process and Executive Committee Appointed Nominating Committee members for Election of 2027 Slate of Officers.**
 - **Chair – Roslyn Gentry, Members – Alex Khalfin and Bella Merrill**
- 4.8 **Accept the Executive Director’s August/September Report.**
- 5.0 **CONSIDER for discussion any items removed from the Consent Calendar.** **Action**
- 6.0 **CONSIDER accepting the Fiscal Year 2025-26 Financial Audit.** **Action**
 - (a) Public Hearing on the First 5 Contra Costa’s Annual Financial Audit for FY 2025-26
 - Presentation by Layla Elsumeri, Manager from Eide Bailly
 - (b) Adopt the Annual Financial Audit for FY 2025-26
- 7.0 **CONSIDER accepting the Annual Report to First 5 California for Fiscal Year 2025-26.** **Action**
 - (a) Public Hearing on the First 5 Contra Costa’s Annual Report for FY 2025-26
 - Presentation by Sarah Burke, First 5 Data & Policy Analyst
 - (b) Adopt the Annual Report to First 5 California for FY 2025-26
- 8.0 **CONSIDER accepting the 2027 health and dental employer-paid premium contribution rates for active employees; and accept the 2027 premium contribution rates for intermittent employees, COBRA participants, retirees, and survivors at the same levels as the County.** **Action**
- 9.0 **RECEIVE the draft Strategic Plan for FY 2027/28 through FY 2031/32.** **Discussion**

The Children and Families Commission will review draft components of the proposed strategic plan. Presentation by Consultant Nicole Young, Optimal Solutions Consulting and Executive Staff.
- 10.0 **Executive Director’s Report**
- 11.0 **Commissioner F.Y.I. Updates**
- 12.0 **Communications**
 - Making CalAIM Work for Community Providers: Lessons and Strategies from California’s First 5 Network
- 13.0 **Adjourn**

In consideration of those who may suffer from chemical sensitivities or who may have allergic reactions to heavy scents, First 5 Contra Costa requests that staff and visitors refrain from wearing perfume, cologne, or the use of strongly scented products in the work place. We thank you for your consideration of others.